

# Princeton University Library

## DEPARTMENT OF RARE BOOKS AND SPECIAL COLLECTIONS

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### Board of Trustees Records, 1746-2008: Finding Aid

#### Summary Information

<b>Call number:</b>	AC120
<b>Location:</b>	Princeton University Library. Department of Rare Books and Special Collections. Seeley G. Mudd Manuscript Library. Princeton University Archives. 65 Olden Street Princeton, New Jersey 08540 USA
<b>Size:</b>	44.41 linear feet (167 volumes, 61 archival boxes, one 11x17 box)
<b>Language(s) of material:</b>	English.
<b>Abstract:</b>	This collection provides the most basic source of information about Princeton University's governing body. In addition to minutes of the Trustees' meetings, the collection contains related papers and reports, organized according to purpose.

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## History of the Board of Trustees

Since its incorporation in 1746, the College of New Jersey (renamed Princeton University in 1896) has been governed by a Board of Trustees, headed *ex officio* by the Governor of New Jersey and the president of the college. The Trustees are responsible for the overarching policies that guide the trajectory of the university. Traditionally, committees of Trustees have concerned themselves with the major aspects of maintaining and running a university: finance, infrastructure, staff, curriculum, and student life.

## Description

The minutes document the Board of Trustees' concerns with overall policy and administration of the University. The other records provide context to the minutes, in the form of background material, especially correspondence and reports. They also provide information on Trustee actions taken through their appointed committees but not necessarily recorded in the minutes.

### **Series 1: Minutes, 1748-Present**

The first volume (1748-1796) is a gold mine of information about the personalities and activities of the young College of New Jersey. As these minutes date from the very beginning of the College, they address the multitude of issues and problems the trustees initially addressed. It was the era of the group decision, with the entire Board involved in solving every type of problem at their infrequent (two or three times a year) meetings. This volume is contained in two forms: the original volume (which does not circulate) and a typed transcript in two parts.

The minutes contain the names of officials, trustees, teachers, and students. They also provide a record of the major decisions of the College (such as the election of new presidents) as well as smaller ones (such as which foods the steward could sell to students and where the account books would be kept). Unfortunately, the discussion that led to such decisions was rarely recorded, although many letters, bills, and documents were often copied out into the minutes (though not all reports mentioned are transcribed).

Researchers will find information related to the standards for admission and graduation; legacies received; names of members of the graduating classes; names of recipients of honorary degrees; the list of books donated by Governor Jonathan Belcher; the hiring and firing of tutors; the selection and election of presidents; the purchase and sale of land; the establishment of accounting methods; the maintenance of the College facilities; fundraising efforts; the running of the Grammar School; the rate of board for students; and the continual hiring and firing of stewards. Perhaps the most frequent topic of discussion in the early records is the state of the College's finances and the difficulty in finding an acceptable method of record-keeping.

With a slight adjustment of details (such as the tutors becoming professors and the refectory becoming the eating clubs), these continue to be the dominant concerns of the trustees: staff, discipline, curriculum, finances, infrastructure, and the students' successful completion of their courses.

The President's Report is the best source of a picture of the state and nature of the College at any particular time.

Volumes 2-12 (1797-1915) are very similar in structure and nature to Volume 1. They grow progressively longer, but there is no equivalent increase in depth or detail. A few notes:

Volumes 13-91C (1915-1993) are quarto-sized volumes and noticeably different in style to the earlier volumes. The minutes now become a mixture of short accounts of the flow of the meetings followed by printed reports prepared in advance of the meetings. The trustees met every October, January, April and June (with occasional special meetings) during this period.

These later minutes provide less of an account of a single meeting than a repository of reports by specialized committees researching narrower topics. While the information about Princeton becomes more specific, there is less of a chance to comprehend the opinions and leanings of the various trustees.

The topics addressed by the standing committees whose reports are represented in these volumes include finance, the curriculum, grounds and buildings, clubs, morals and physical education, the graduate school, the library, and undergraduate life.

## **Series 2: Trustees Charters and Bylaws, and other College Rules, 1746-1982**

Series 2 contains one bound volume, "Charter and Bye-Laws of the College of New Jersey, Princeton 1825," with foreword by Alexander Leitch, written in 1961, when the volume was bound. It also contains extracts of various wills. The volume spans 1783 to 1825 and has a table of contents.

The series also contains:

## **Series 3: Executive Committee Minutes, 1919-1968**

Series 3 documents the Executive Committee (which was known as the Administrative Committee from its founding in 1919 until November 1924). It met almost monthly in New York during the academic year. It discussed problems best addressed by a small and knowledgeable group of people, centered around the president. It discussed a variety of topics, ranging across the areas of the various other trustee committees.

## **Series 4: Meeting Records and other Subject Files, 1746-1952**

Series 4 contains a variety of types of papers, and incorporates both original documents and photocopies and photostats of material located elsewhere. Materials are arranged according to chronological order rather than by type or theme.

These papers include: reports of special committees; motions; lists of committee members; financial reports and listings; lists of committee findings; copies of Princeton's Charter and other statutory documents; materials related to fundraising efforts and accounting procedures; letters; and the "rough minutes" of trustees meetings. The last are not verbatim accounts or notes made during meetings, but rather preliminary drafts of the narrative written upon the completion of the meeting. Attached to the rough minutes are drafts of reports offered by committees, which may or may not have been recopied into the final draft of the minutes. The rough minutes are an excellent place to search for further, detailed information but may not necessarily provide a one-to-one correspondence with the finished minutes. A large portion of these materials correspond to trustee meetings and contain background materials pertaining to the meeting.

## **Series 5: Committee Records, 1746-1987**

**Subseries 5A: Curriculum Committee Records, 1916-1969**

Curriculum Committee Records, 1916-1969, contains reports and minutes related to the work of the Curriculum Committee.

**Subseries 5B: Finance Committee Records, 1869-1961**

Finance Committee Records, 1869-1961, contains reports and minutes related to the work of the Finance Committee of the trustees, as well as its predecessor, the Business Committee, which operated from 1869 until 1876. Attached to the Finance Committee Records is a box with reports from 1920 and 1921 related to records on university organization.

**Subseries 5C: Committee on the Graduate School, 1898-1959**

Committee on the Graduate School, 1896-1946, contains reports related to the work of the committee on the organization and direction of the Graduate School.

**Subseries 5D: Committee on Grounds and Buildings, 1896-1946**

Committee on Grounds and Buildings, 1898-1959, contains reports, correspondence, and minutes related to the work of the committee on grounds and buildings.

**Subseries 5E: Committee on Honorary Degrees, 1746-1964**

Committee on Honorary Degrees, 1746-1964, contains lists honorary degrees recipients, memoranda, standards and rules, correspondence, and list of nominations.

**Subseries 5F: Library Committee Reports, 1916-1945**

Reports of the Library Committee, 1916-1945, consists of one bound volume containing the reports of the committee assigned the topic of the University's library. It covers issues of the operations of the library, including acquisitions, usages, collections, staff, planning, finances, and administration.

**Subseries 5G: Committee to Nominate Committees, , 1939-1987**

Committee to Nominate Committees, 1939-1987, contains records related to the nomination of candidates to serve on the trustees' various committees. It also contains memorial minutes for deceased trustees.

**Subseries 5H: Committee on University Affairs, 1897-1898**

Committee on University Affairs, 1897-1898, consists largely of faculty responses to a survey undertaken by the committee in 1897.

**Subseries 5I: Miscellaneous Committees, 1915-1970**

Miscellaneous Ad Hoc Committee Records, 1915-1970, contains information to the work of short-lived committees created to address specific issues. The topics addresses include the sanitary conditions of the university, the humanistic collections, undergraduate life, the university's resources, and co-education. See the folder list for a complete list of topics.

## Series 6: Clerk's Records, 1881-1951

Series 6: Clerk's Records 1881-1951, contains records related to four Clerks: Elijah R. Craven (records date from 1881-1903), Wilson Farrand (records date from 1926-1942), Archibald A. Gulick (records date from 1943-1944), and Albridge C. Smith (records date from 1947-1951, and are currently closed).

The Craven correspondence centers on specific duties incumbent on him such as the notification of the bestowal of honorary degrees by the trustees, the confirmation of details of Commencement ceremonies, etc. The Farrand papers include correspondence and documents related to certain issues that arose during his tenure (see the box list), as well as the responsibilities addressed by Craven. The Smith correspondence breaks down into two categories: that between Smith and Miss Margaret Sullivan, a secretary in the Office of the Secretary (then Alexander Leitch) and that between Smith and everyone else.

## Series 7: Trustee Resolutions, 1953-2006

Series 7: Trustee Resolutions 1953-2006 is a compilation of resolutions that were approved during Thomas Wright's tenure as secretary of the university and subsequently as vice president and secretary of the university (1974-1990, 1990-2003). The series includes a small number of resolutions that precede and succeed Wright's tenure.

### Arrangement

Organized into the following series:

Series 1: Minutes, 1748-Present

Series 2: Trustees Charters and Bylaws, and other College Rules, 1746-1982

Series 3: Executive Committee Minutes, 1919-1968

Series 4: Meeting Records and other Subject Files, 1746-1952

Series 5: Committee Records, 1746-1987

Subseries 5A: Curriculum Committee Records, 1916-1969

Subseries 5B: Finance Committee Records, 1869-1961

Subseries 5C: Committee on the Graduate School, 1898-1959

Subseries 5D: Committee on Grounds and Buildings, 1896-1946

Subseries 5E: Committee on Honorary Degrees, 1746-1964

Subseries 5F: Library Committee Reports, 1916-1945

Subseries 5G: Committee to Nominate Committees, , 1939-1987

Subseries 5H: Committee on University Affairs, 1897-1898

Subseries 5I: Miscellaneous Committees, 1915-1970

Series 6: Clerk's Records, 1881-1951

Series 7: Trustee Resolutions, 1953-2006

### Access and Use

#### Access

All Trustee minutes and records are closed for 50 years from the date of their creation.

### **Restrictions on Use and Copyright Information**

Single photocopies may be made for research purposes. Permission to publish material from the collection must be requested from the University Archivist. Copyright is held by the Trustees of Princeton University.

### **Other Finding Aids**

A computer [index](#) is available for the minutes spanning 1748-1868. Indexes for volumes covering 1868-1898 are found in the individual volumes.

Also, Volume 44A of Series 1, Minutes, consists of photocopies of old index cards spanning 1898-1976.

## **Related Materials**

### **Online Images**

[Digital images](#) of the Volumes I and II of the Trustees minutes and of the second charter of the College of New Jersey are available via the Princeton University Library Digital Collections website.

## **Processing and Other Information**

### **Preferred Citation**

Identification of specific item; Date (if known); Board of Trustees Minutes and Records, Box and Folder Number; University Archives, Department of Rare Books and Special Collections, Princeton University Library.

### **Processing Information**

Arranged and rehousing by Jennifer Bajorek '92 in 1990-91. Inventoried by Carl Esche in 1994. Finding aid written by Sara Bush in 1996.

### **Encoding**

Machine-readable finding aid encoded in EAD 2002 by Techbooks and Cristela García-Spitz on November 3, 2006.

### **Descriptive Rules Used**

Finding aid content adheres to that prescribed by *Describing Archives: A Content Standard*.

## **Subject Headings**

These materials have been indexed in the [Princeton University Library online catalog](#) using the following terms. Those seeking related materials should search under these terms.

- Princeton University -- Administration.
- Princeton University. Trustees.
- Education, Higher.
- Minutes.
- Records.
- Meetings.
- Bylaws.
- Princeton University

## Contents List

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### Series 1: Minutes, 1748-Present

#### Series Restriction

**Minutes are closed for a 50-year period.**

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#### Series Description

The first volume (1748-1796) is a gold mine of information about the personalities and activities of the young College of New Jersey. As these minutes date from the very beginning of the College, they address the multitude of issues and problems the trustees initially addressed. It was the era of the group decision, with the entire Board involved in solving every type of problem at their infrequent (two or three times a year) meetings. This volume is contained in two forms: the original volume (which does not circulate) and a typed transcript in two parts.

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**Series 1: Minutes, 1748-Present ... (Continued)**

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**Series Arrangement**

Arranged chronologically by meeting date.

<u>TITLE</u>	<u>VOLUME</u>
1748-1796 (DOES NOT CIRCULATE)	1
1748-1777 (typed copy)	1A
1778-1796 (typed copy)	1B
11 April 1797-25 September 1823	2
13 April 1824-26 June 1850	3
1748-26 June 1850 (Indexes Vols. 1-3)	3A
17 December 1850-24 June 1868	4
17 December 1850-24 June 1868 (Indexes to Vol. 4)	4A
26 October 1868-14 February 1878 (Index begins p. 721)	5
17 June 1878-11 November 1886 (Index begins p. 787)	6

**Series 1: Minutes, 1748-Present ... (Continued)**

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10 February 1887-8 February 1894 (Index begins p. 797)	7
11 June 1894-21 October 1898 (Index begins p. 775)	8
8 December 1898-14 March 1901	9
10 June 1901-9 January 1908	10
9 April 1908-9 June 1913	11
21 October 1913-14 January 1915	12
8 April 1915-15 June 1915	13
28 October 1915-12 June 1916	14
26 October 1916-16 June 1917	15
25 October 1917-15 June 1918	16
24 October 1918-14 June 1919	17
26 September 1919-14 June 1920	18
28 October 1920-20 June 1921	19
27 October 1921-19 June 1922	20
26 October 1922-18 June 1923	21
25 October 1923-16 June 1924	22
23 October 1924-15 June 1925	23
22 October 1925-21 June 1926	24
28 October 1926-20 June 1927	25
27 October 1927-18 June 1928	26
25 October 1928-17 June 1929	27
24 October 1929-16 June 1930	28
23 October 1930-15 June 1931	29

**Series 1: Minutes, 1748-Present ... (Continued)**

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22 October 1931-20 June 1932	30
27 October 1932-19 June 1933	31
26 October 1933-18 June 1934	32
25 October 1934-17 June 1935	33
24 October 1935-15 June 1936	34
22 October 1936-21 June 1937	35
28 October 1937-20 June 1938	36
27 October 1938-19 June 1939	37
26 October 1939-10 June 1940	38
24 October 1940-16 June 1941	39
23 October 1941-15 June 1942	40
22 October 1942-28 May 1943	41
22 October 1943-24 June 1944	42
26 October 1944-23 June 1945	43
25 October 1945-20 June 1946	44
Index, 1898-1976	44A
October 1946-June 1947 [Closed until June 1997]	45
October 1947-June 1948 [Closed until June 1998]	46
October 1948-June 1949 [Closed until June 1999]	47
October 1949-June 1950 [Closed until June 2000]	48
October 1950-June 1951	49

**Series 1: Minutes, 1748-Present ... (Continued)**

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[Closed until June 2001]	
October 1951-June 1952	50
[Closed until June 2002]	
October 1952-June 1953	51
[Closed until June 2003]	
October 1953-June 1954	52
[Closed until June 2004]	
October 1954-June 1955	53
[Closed until June 2005]	
October 1955-June 1956	54
[Closed until June 2006]	
October 1956-June 1957	55
[Closed until June 2007]	
October 1957-June 1958	56
[Closed until June 2008]	
October 1958-June 1959	57
[Closed until June 2009]	
October 1959-June 1960	58
[Closed until June 2010]	
October 1960-June 1961	59
[Closed until June 2011]	
October 1961-June 1962	60
[Closed until June 2012]	
October 1962-June 1963	61
[Closed until June 2013]	

**Series 1: Minutes, 1748-Present ... (Continued)**

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October 1963-June 1964 [Closed until June 2014]	62
October 1964-June 1965 [Closed until June 2015]	63
October 1965-June 1966 [Closed until June 2016]	64
October 1966-June 1967 [Closed until June 2017]	65
October 1967-June 1968 [Closed until June 2018]	66
October 1968-June 1969 [Closed until June 2019]	67
October 1969-June 1970 [Closed until June 2020]	68
October 1970-June 1971 [Closed until June 2021]	69
October 1971-June 1972 [Closed until June 2022]	70
October 1972-June 1973 [Closed until June 2023]	71
October 1973 [Closed until October 2023]	72A
January 1974 [Closed until January 2024]	72B
April 1974	72C

**Series 1: Minutes, 1748-Present ... (Continued)**

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[Closed until April 2024]

June 1974

72D

[Closed until June 2024]

October 1974

73A

[Closed until October 2024]

January 1975

73B

[Closed until January 2025]

April 1975

73C

[Closed until April 2025]

June 1975

73D

[Closed until June 2025]

October 1975

74A

[Closed until October 2025]

January 1976

74B

[Closed until January 2026]

April 1976

74C

[Closed until April 2026]

June 1976

74D

[Closed until June 2026]

October 1976

75A

[Closed until October 2026]

January 1977

75B

[Closed until January 2027]

April 1977

75C

[Closed until April 2027]

**Series 1: Minutes, 1748-Present ... (Continued)**

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June 1977 [Closed until June 2027]	75D
October 1977 [Closed until October 2027]	76A
January 1978 [Closed until January 2028]	76B
April 1978 [Closed until April 2028]	76C
June 1978 [Closed until June 2028]	76D
October 1978 [Closed until October 2028]	77A
January 1979 [Closed until January 2029]	77B
April 1979 [Closed until April 2029]	77C
June 1979 [Closed until June 2029]	77D
October 1979 [Closed until October 2029]	78A
January 1980 [Closed until January 2030]	78B
April 1980 [Closed until April 2030]	78C
June 1980	78D

**Series 1: Minutes, 1748-Present ... (Continued)**

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[Closed until June 2030]	
October 1980	79A
[Closed until October 2030]	
January 1981	79B
[Closed until January 2031]	
April 1981	79C
[Closed until April 2031]	
June 1981	79D
[Closed until June 2031]	
October 1981	80A
[Closed until October 2031]	
January 1982	80B
[Closed until January 2032]	
April 1982	80C
[Closed until April 2032]	
June 1982	80D
[Closed until June 2032]	
October 1982	81A
[Closed until October 2032]	
January 1983	81B
[Closed until January 2033]	
April 1983	81C
[Closed until April 2033]	
June 1983	81D
[Closed until June 2033]	

**Series 1: Minutes, 1748-Present ... (Continued)**

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October 1983 [Closed until October 2033]	82A
January 1984 [Closed until January 2034]	82B
April 1984 [Closed until April 2034]	82C
June 1984 [Closed until June 2034]	82D
October 1984 [Closed until October 2034]	83A
January 1985 [Closed until January 2035]	83B
April 1985 [Closed until April 2035]	83C
June 1985 [Closed until June 2035]	83D
October 1985 [Closed until October 2035]	84A
January 1986 [Closed until January 2036]	84B
April 1986 [Closed until April 2036]	84C
June 1986 [Closed until June 2036]	84D
October 1986	85A

**Series 1: Minutes, 1748-Present ... (Continued)**

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[Closed until October 2036]

January 1987

85B

[Closed until January 2037]

April 1987

85C

[Closed until April 2037]

June 1987

85D

[Closed until June 2037]

October 1987

86A

[Closed until October 2037]

January 1988

86B

[Closed until January 2038]

April 1988

86C

[Closed until April 2038]

June 1988

86D

[Closed until June 2038]

October 1988

87A

[Closed until October 2038]

January 1989

87B

[Closed until January 2039]

April 1989

87C

[Closed until April 2039]

June 1989

87D

[Closed until June 2039]

October 1989

88A

[Closed until October 2039]

**Series 1: Minutes, 1748-Present ... (Continued)**

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January 1990 [Closed until January 2040]	88B
April 1990 [Closed until April 2040]	88C
June 1990 [Closed until June 2040]	88D
October 1990 [Closed until October 2040]	89A
January 1991 [Closed until January 2041]	89B
April 1991 [Closed until April 2041]	89C
June 1991 [Closed until June 2041]	89D
October 1991 [Closed until October 2041]	90A
January 1992 [Closed until January 2042]	90B
April 1992 [Closed until April 2042]	90C
June 1992 [Closed until June 2042]	90D
October 1992 [Closed until October 2042]	91A
January 1993	91B

**Series 1: Minutes, 1748-Present ... (Continued)**

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[Closed until January 2043]

April 1993

91C

[Closed until April 2043]

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**Series 2: Trustees Charters and Bylaws, and other College Rules, 1746-1982**

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**Series Description**

Series 2 contains one bound volume, "Charter and Bye-Laws of the College of New Jersey, Princeton 1825," with foreword by Alexander Leitch, written in 1961, when the volume was bound. It also contains extracts of various wills. The volume spans 1783 to 1825 and has a table of contents.

The series also contains:

**Series Arrangement**

Arranged according to topic.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Second Charter of the College of New Jersey, 1748	CHARTER1	
Facsimiles of charter	1	1
Trustees Charter and By-Laws		
1819, 1846, 1859, 1868, 1892, 1899, 1906, 1920, 1963	1	2-10
1963 (1972 reprint)	1	11
Trustees By-Laws		
1876, 1877, 1881, 1883, 1903, 1913	1	12-17
Report of the Committee on the Revision of the By-Laws, 1913	1	18
1913 (1914 reprint)	1	19
1919, 1921, 1922, 1925, 1926, 1928, 1937	1	20-2

**Series 2: Trustees Charters and Bylaws, and other College R ... (Continued)**

1938, 1941, 1942, 1955, 1959, 1963, 1965, 1967, 1970, 1972	2	1-10
1972 Trustees By-Laws with 1973 amendments, 1973	2	11
1972 Trustees By-Laws with 1975 amendments, 1972	2	12
Proposed Amendments to By-Laws, 1974	2	13
Trustee By-Laws, 1977	2	14
1977 Trustee By-Laws with 1979 amendments, 1979	2	15
1982 Trustee By-Laws with 1986 amendments, 1986	2	16
Amendment concerning trustee oath, 1989	2	17
Laws and Customs of New Jersey College (transcript), 1748	3	1
Laws and Customs of the College, 1748, 1754, 1757-60, 1763, 1764	3	2
Laws of the College		
1746-64	3	3
1794	3	4
Copied by Joseph Bonny, Class of 1793		
1794, 1802, 1813, 1819, 1832, 1839, 1846, 1851, 1860, 1870, 1875, 1880, 1882, 1885, 1886, 1888, 1896	3	5-21
Rules		
Absences, undated	3	22
Examinations, undated	3	23
Failures from courses and absence from examinations, undated	3	24
Conduct and discipline, undated	3	25
Chapel, undated	3	26
Proposed amendments, faculty committee resolutions, 1882-1929	3	27
Regulations, 1901-1903, 1909, 1921, 1923, 1924, 1926-1928, 1960-61, 1962-63	3	28-39
Handbook of the College of New Jersey, 1882-83, 1883-84, 1884-85, 1885-86, 1886-87	3	40-44

**Series 2: Trustees Charters and Bylaws, and other College R ... (Continued)**

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Catechisms Minor, 1803	3	45
Catechisms Articulative, 1803	3	46

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**Series 3: Executive Committee Minutes, 1919-1968****Series Restriction****Closed for 50 years.**

---

**Series Description**

Series 3 documents the Executive Committee (which was known as the Administrative Committee from its founding in 1919 until November 1924). It met almost monthly in New York during the academic year. It discussed problems best addressed by a small and knowledgeable group of people, centered around the president. It discussed a variety of topics, ranging across the areas of the various other trustee committees.

**Series Arrangement**

Arranged according to topic.

<u>TITLE</u>	<u>VOLUME</u>	
Minutes		
June 1919-May 1933 (typed and bound)	Volume 1	
October 1933-May 1945 (typed and bound)	2	
July 1945-May 1955 [Closed until 2005] (typed and bound)	3	
1947-52 [Closed until 2002] (notes, correspondence, drafts)	4	1-5
1968	3	6

**Series 3: Executive Committee Minutes, 1919-1968 ... (Continued)**

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[Closed until 2018]

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**Series 4: Meeting Records and other Subject Files, 1746-1952**

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**Series Description**

Series 4 contains a variety of types of papers, and incorporates both original documents and photocopies and photostats of material located elsewhere. Materials are arranged according to chronological order rather than by type or theme.

These papers include: reports of special committees; motions; lists of committee members; financial reports and listings; lists of committee findings; copies of Princeton's Charter and other statutory documents; materials related to fundraising efforts and accounting procedures; letters; and the "rough minutes" of trustees meetings. The last are not verbatim accounts or notes made during meetings, but rather preliminary drafts of the narrative written upon the completion of the meeting. Attached to the rough minutes are drafts of reports offered by committees, which may or may not have been recopied into the final draft of the minutes. The rough minutes are an excellent place to search for further, detailed information but may not necessarily provide a one-to-one correspondence with the finished minutes. A large portion of these materials correspond to trustee meetings and contain background materials pertaining to the meeting.

**Series Arrangement**

Arranged chronologically.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Miscellaneous, undated	5	1
1746 Charter, 1746 (facsimile of Society for the Propagation of the Gosepl transcript)	5	2
Advertisement for students, 1746-47	5	3
Excerpts from New Jersey State Library Manuscript Collection regarding Princeton, 1775-1821	5	4
List of trustees and dates of election and retirement, 1748-1862	5	5
Jeremiah Halsey, Clerk-West Indies Solicitor, 1772	5	6
Finance Committee Report, 1775	5	7
1780 Charter Amendment, 1780	5	8
Subscription Lists (Rev. Alexander Miller), 1784-85	5	9

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

Funding Petition, 1784	5	10
College wood lots, 1785	5	11
Rough Minutes, 9 April 1793-12 April 1796	5	12
Treasury Account, 1794	5	13
Printed letter soliciting funds after the Nassau Hall fire March, 1802	5	14
Subscription lists and Commission to Clarke and Bryant, 1802	5	15
Subscription Lists		
Pennsylvania, 1802	5	16
Delaware, 1802	5	17
Maryland, 1802	5	18
New Hampshire, 1802	5	19
New York, 1802	5	20
Virginia, 1802	5	21
Places not named, 1802	5	22
Rough Minutes, September 1802	5	23
Rough Minutes, parts 1-3, September 1803-October 1812	5	24-26
Rough Minutes, part 4, September 1803-October 1812	6	1
John Bayard Account, 1803	6	2
Letters and Accounts, 1803-07	6	3
Account of Charitable Funds, 1807	6	4
Printed, Post-fire Circular, 1804	6	5
Voight's Orrery, 1804	6	6
Stockton Letter, 1805	6	7
Account of Books Shipped from London, 1805	6	8
Printed prospectus for students and announcement of completed restoration of Nassau	6	9

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

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Hall, 1807		
Letter, Bond, 1810	6	10
Letter Calling Meeting of Board, 1815	6	11
67 High Street Bonds, 1816	6	12
Letters, Accounts, Bonds, 1816-17	6	13
Printed petition to NJ State Legislature, 1819	6	14
Bond, 1820	6	15
Faculty report of Senior Class Examinations, 1822	6	16
Reports to Committee of Repair, 1822	6	17
Rough Minutes, 1823	6	18
Letters, Resolutions, Faculty Report on Senior Class Exams, 1823	6	19
Letters, Miscellaneous Committee Reports, 1823-24	6	20
Rough Minutes, Committee Reports, 1824	6	21
Rough Minutes, April 1825	6	22
Rough Minutes, September 1825	6	23
Printed Petition to New Jersey Legislature, and Faculty Report on Senior Class Examinations, 1825	6	24
Rough Minutes, and Faculty Report on Senior Class Examinations, 1826	6	25
Rough Minutes, April 1827	6	26
Rough Minutes, Report of Committee on Repairs, and Faculty Curriculum Recommendation, September 1828	6	27
Rough Minutes, April 1828	6	28
Rough Minutes, September 1828	6	29
Rough Minutes, Docket, April 1829	7	1
Rough Minutes, Letters, September 1829	7	2
Rough Minutes, Letters, 1830	7	3

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

Rough Minutes, April 1831	7	4
Rough Minutes, September 1831	7	5
Rough Minutes, April 1832	7	6
Rough Minutes, September 1832	7	7
Rough Minutes, Accounts, Printed Indenture, February 1833	7	8
Rough Minutes, Accounts, September 1833	7	9
Rough Minutes, Letter, Report of the Building Committee April, 1834	7	10
Rough Minutes, September 1834	7	11
Rough Minutes, Docket, April 1835	7	12
Rough Minutes, Letters, September 1835	7	13
Rough Minutes, Letter, April 1836	7	14
Rough Minutes, Faculty Committee Report on Degree Recommendations, September 1836	7	15
Rough Minutes, Docket, Accounts, April 1837	7	16
Rough Minutes, Letters, September 1837	7	17
Rough Minutes, Letters, Accounts, April 1838	7	18
Rough Minutes, Docket, September 1838	7	19
Rough Minutes, Bonds, Letters, the Report of the Committee on Refectories, April 1839	7	20
Rough Minutes, Bonds, Accounts, Letters, September 1839	7	21
Rough Minutes, Letters, April 1840	7	22
Rough Minutes, September 1840	7	23
Rough Minutes, Accounts, April 1841	8	1
Rough Minutes, Faculty Degree Recommendations, Docket, Bonds, September 1841	8	2
Rough Minutes, April 1842	8	3
Rough Minutes, Docket, September 1842	8	4

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

Rough Minutes, Faculty Degree Recommendations, Finance Committee Report, September 1843	8	5
Letters on Dod Fence, 1843-45	8	6
Rough Minutes, April 1843	8	7
Rough Minutes, Docket, March 1844	8	8
Rough Minutes, Docket, Accounts, Letter, June 1844	8	9
Rough Minutes, Docket, Finance Committee Report, Faculty Degree Recommendations, December 1844	8	10
Rough Minutes, June 1845	8	11
Rough Minutes, Receipt, Letter, December 1845	8	12
Rough Minutes, Docket, Mortgage, June 1846	8	13
Rough Minutes, Faculty Degree Recommendations, December 1846	8	14
Rough Minutes, Docket, June 1847	8	15
Rough Minutes, December 1847	8	16
Rough Minutes, Docket, Letters, Accounts, Faculty Degree Recommendations, June 1848	8	17
Rough Minutes, December 1848	8	18
Letters, Bonds, 1849	8	19
Rough Minutes, Docket, June 1849	8	20
Rough Minutes, 12 October 1849	8	21
Rough Minutes, Docket, Receipt, June 1850	8	22
Rough Minutes, Letter, December 1850	8	23
Student Accounts, Bonds, Letters, Receipts, 1851	8	24
Rough Minutes, Student Accounts, December 1851	8	25
Rough Minutes, Docket, June 1852	8	26
Letters, Bonds, Accounts, Report of Committee on the State of the College, 1852	8	27

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

Rough Minutes, June 1852, December 1852	8	28-29
Letters, Accounts, Bonds, List of Committees, 1853	8	30
Rough Minutes, June 1853, December 1853	8	31-32
Resolutions, Letters, Accounts, Bonds, Faculty Degree Recommendations, Honorary Degree List, 1854	8	33
Rough Minutes, Docket, June 1854, December 1854	8	34-35
Resolutions, Letters, Faculty Degree Recommendations, Honorary Degree List, 1855	8	36
Rough Minutes, 4 March 1855	8	37
Rough Minutes, Docket, December 1855	8	38
Rebuilding of Nassau Hall (Letters, Committee Reports, Subscriptions), 1856-57	8	39
Rough Minutes, 12 June 1856	8	40
Elizabeth Gulick Deed, 1861	9	1
Trustee Meeting, 23 June 1863-20 December 1864	9	2-7
Joseph Henry Account, June 1865	9	8
Trustee Meeting		
26 June 1865-19 December 1866	9	9-15
6 February 1867-22 December 1869	10	1-12
27 June 1870-17 December 1873	11	1-9
22 June 1874-18 June 1877	12	1-12
8 November 1877-13 November 1879	13	1-7
12 February 1880-9 November 1882	14	1-9
8 February 1883-3 December 1885	15	1-10
11 February 1886-8 November 1888	16	1-9
14 February 1889-10 November 1892	17	1-12
9 February 1893-14 November 1895	18	1-10

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

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13 February 1896-23 December 1897	19	1-10
10 March 1898-11 June 1900	20	1-10
19 October 1900-9 June 1902	21	1-8
21 October 1902-13 June 1904	22	1-8
21 October 1904-11 June 1906	23	1-8
20 October 1906-9 April 1908	24	1-7
8 June 1908-13 January 1910	25	1-7
10 February 1910-13 April 1911	26	1-8
12 June 1911-10 June 1912	27	1-6
24 October 1912-9 April 1914	28	1-7
15 June 1914-13 April 1916	29	1-8
12 June 1916-24 October 1918	30	1-12
9 January 1919-13 January 1921	31	1-12
14 April 1921-24 November 1923	32	1-14
10 January 1924-21 June 1926	33	1-13
28 October 1926-17 June 1929	34	1-12
24 October 1929-20 June 1932	35	1-13
22 October 1932-10 January 1935	36	1-11
11 April 1935-21 June 1937	37	1-10
28 October 1937-24 October 1940	38	1-13
9 January 1941-28 June 1943	39	1-12
28 October 1943-18 April 1946	40	1-12
20 June 1946-8 January 1948	41	1-7
15 April 1948-26 October 1950	42	1-10
12 June 1950-16 June 1952	43	1-8

**Series 4: Meeting Records and other Subject Files, 1746-195 ... (Continued)**

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Trustee Meeting Bulletins, 1920-32, 1935	43	9-13
Lists of Standing Committees, 1900-1909	44	1
Trustee Meeting Dockets, 1901-1917, 1929-1948	44	2-7
Trustee Attendance Book, 1901-1945	44	8
Trustees' Calendars, 1910-1917, 1936-1941, 1947-48, 1951-1959, 1962-63, 1969-1983, 1986-1988	44	9-12
Trustee letter, 1910 (regarding Imbrie resignation)	44	13
Trustee letter, 1913 (regarding land for Princeton railroad station)	44	14
Report on Psychiatric Services, 1953-54	44	15
Dodd's Report to trustees, 1955	44	16
Bureau of Student Aid and Employment Audits, 1955-1957	44	17
Report of the Princeton Univ. Fund, 1958	44	18
Study presented to Trustees, "The Course Ahead", April 1964	44	19
Wm. Kirkland to Robert Goheen, 1964 (regarding Mandatory trustee retirement)	44	20
Goheen memo to trustees, 1968	44	21
List of Trustees, 1984-1986	44	22

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**Series 5: Committee Records, 1746-1987**

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**Series Arrangement**

Series 5 is subdivided into nine subseries, each containing the records of a particular Trustee committee: curriculum, finance, honorary degrees, grounds and buildings, graduate school, library, nomination, university affairs, and miscellaneous committees, and arranged chronologically therein.

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**Subseries 5A: Curriculum Committee Records, 1916-1969**

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**Subseries 5A: Curriculum Committee Records, 1916-1969 ... (Continued)**

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**Subseries Restriction****Closed for 50 years.**

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**Subseries Description**

Curriculum Committee Records, 1916-1969, contains reports and minutes related to the work of the Curriculum Committee.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Report of the Dean of the Graduate School to the Trustees' Committee on the Curriculum, 1913-1915	45	1-3
Analysis of the costs of instruction at Princeton, 1919-20	45	4
Princeton University Departmental Statistical Analysis, May 1920	45	5
Statistical Summary of the Instructional Organization of the University and analysis of the costs of teaching, 1920-21	45	6
Minutes, 1934-35	45	7
Reports, Minutes, 1936-1951	45	8-23
Report of the Dean of the Faculty to the Curriculum Committee, 25 October 56	45	24
Report of the Curriculum Committee to the trustees, 15 January 1966, 11 January 1969	45	25-26
Subcommittee on Admission Policy Draft Report, 1959	45	27
Report of the Dean of the Graduate School to the Trustees' Committee on the Curriculum, 1916-1959	46	1-44

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**Subseries 5B: Finance Committee Records, 1869-1961****Subseries Restriction****Closed for 50 years.**

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**Subseries Description**

Finance Committee Records, 1869-1961, contains reports and minutes related to the work of the Finance Committee of the trustees, as well as its predecessor, the Business Committee, which operated from 1869 until 1876. Attached to the Finance Committee Records is a box with reports

**Subseries 5B: Finance Committee Records, 1869-1961 ... (Continued)**

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from 1920 and 1921 related to records on university organization.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Business Committee Minutes, 1869-1876	47	1
Index of Finance Committee Chairman's Reports, 1909-1912 (compiled by Edward Wright Sheldon)	47	2-3
Finance Committee Chairman's Reports, 1909-1912	47	4-7
Finance Committee Reports, Minutes, 1909-1913	47	8-12
Finance Committee Minutes, 1914-1918	47	13-17
Finance Committee Reports, Minutes, 1919	47	18
Finance Committee Minutes, 1920	47	19
Records on University Organizations, 1920-21	47A	1
Finance Committee Reports, Minutes, 1930-1938	48	1-9
Finance Committee Minutes, 1953-1955	48	10-12
Finance Committee Reports, 1956-1958	48	13-15
Finance Committee Reports, Minutes, 1960	48	16
Finance Committee Reports, Minutes, Correspondence, 1961	48	17

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**Subseries 5C: Committee on the Graduate School, 1898-1959**

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**Subseries Description**

Committee on the Graduate School, 1896-1946, contains reports related to the work of the committee on the organization and direction of the Graduate School.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
List of Measures Adopted by the Board on Recommendation of University Faculty, 1896-1910	49	1
Reports, 1901-1914	49	2-15

**Subseries 5C: Committee on the Graduate School, 1898-1959 ... (Continued)**

Bound volume of History and Organization of the Graduate School at Princeton University, undated	49	16
Four bound volumes of committee minutes, 1901-1946	49	

**Subseries 5D: Committee on Grounds and Buildings, 1896-1946****Subseries Restriction****Closed for 50 years.****Subseries Description**

Committee on Grounds and Buildings, 1898-1959, contains reports, correspondence, and minutes related to the work of the committee on grounds and buildings.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Minutes, 1898-1899	50	1-2
Curator Reports and Letters, 1898-1900	50	3
Minutes, 1900-1901	50	4-5
Curator Reports and Letters, 1901-1904	50	6-8
Minutes, 1904-1905	50	9
Minutes of the University Power Company, 1904-1935	50	10
Minutes, Correspondence, 1906	50	11
Minutes, 1907-1908	50	12-13
Minutes, Reports, 1909-1910	50	14-15
Minutes, Reports, Correspondence, 1911-1920	50	16-25
Minutes, Reports, 1921-1923	51	1-3
Minutes, Reports, Correspondence, 1924	51	4
Minutes, Reports, 1925-1926	51	5-6
Minutes, Correspondence, 1927-1928	51	7-8
Minutes, 1929-1933	51	9-13

**Subseries 5D: Committee on Grounds and Buildings, 1896-1946 ... (Continued)**

Extracts from Minutes re the Dodge Memorial Archway, 1931-1945	51	14
Minutes, Reports, 1934	51	15
Minutes, 1935	51	16
Minutes, Reports, 1936	51	17
Minutes, 1937	51	18
Minutes, Reports, 1938-1939	51	19-20
Minutes, 1940-1946	51	21-27
Minutes, Correspondence, 1947	51	28
Room Rent Data, 1948-1949	51	29
Special Sub-Committee Report on Allocation of Area East of Palmer Stadium, 1950	51	30
Minutes, 1952-1959	51	31-37

**Subseries 5E: Committee on Honorary Degrees, 1746-1964****Subseries Restriction****Closed for 50 years.****Subseries Description**

Committee on Honorary Degrees, 1746-1964, contains lists honorary degrees recipients, memoranda, standards and rules, correspondence, and list of nominations.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Index of Honorary Degrees from General Catalog, 1746-1906	52	1
List of Honorary Degrees for Princeton-Related Men from General Catalog, 1746-1906	52	2
Special Lists and Studies, circa 1890s and undated	52	3
Correspondence, 1872, 1897-98, 1900-03	52	4-7
Correspondence, Nominations, 1904-1914	52	8-14

**Subseries 5E: Committee on Honorary Degrees, 1746-1964 ... (Continued)**

Correspondence, Nominations, Lists, 1915	52	15
Correspondence with other universities regarding procedure, 1924-1946	52	16
Commencement Orator Information, 1945-1954	52	17
Public Relations, Memoranda and Releases, 1948-1951, 1971	52	18
Standards and Rules, undated	52	19
Latin Formulas, undated	52	20
Degrees discussed but not granted because not accepted or unable to come, undated	52	21
Correspondence, Nominations, Lists, 1916	53	1
Minutes, Correspondence, Lists, Nominations, 1917	53	2
Minutes, Correspondence, Lists, 1918	53	3
Minutes, Correspondence, Lists, Nominations, 1919	53	4
Correspondence, 1920	53	5
Correspondence, Lists, 1922	53	6
Correspondence, Lists, Citations, 1923	53	7
Lists, 1924	53	8
Correspondence, Lists, Citations, 1925	53	9
Correspondence, Lists, 1926-1927	53	10-11
Lists, 1928	53	12
Lists, Citations, 1929	53	13
Correspondence, Lists, Citations, 1930	53	14
Lists, Citations, 1931	53	15
Correspondence, Lists, Citations, 1932	53	16
Correspondence, Lists, 1933	53	17
Correspondence, Lists, Press Releases, 1934	53	18
Minutes, Correspondence, Lists, Press Releases, 1935	53	19

**Subseries 5E: Committee on Honorary Degrees, 1746-1964 ... (Continued)**

Correspondence, Lists, Press Releases, 1936	53	20
Minutes, Correspondence, Lists, Press Releases, 1937	53	21
Papers regarding hon. degree for Max Broedel, 1936-37	53	22
Minutes, Correspondence, Lists, Press Releases, Citations, 1938	53	23
Correspondence, Lists, Press Releases, Citations, 1939	53	24
Correspondence, Lists, Press Releases, Nomination, 1940	53	25
Correspondence, Lists, Press Releases, Citations, 1941	53	26
Report to Trustees, Lists, Correspondence, Press Release Citations, 1942	53	27
List, Citation, 1943	53	28
Report to Trustees, Citations, Correspondence, 1945	53	29
Report to Trustees, Lists, Correspondence, 1946-1947	54	1-2
Report to Trustees, Lists, Corr., Press Release, 1948	54	3
Report to Trustees, Lists, Correspondence, 1949-1951	54	4-6
Commencement Program Notes, 1951-52	54	7
Correspondence, Lists, 1952-53	54	8
Proposals, Lists, 1958	54	9
Proposals, 1959, 1964	54	10-11
Loose papers from bound volume of honorary degree nominations, 1883-1895	54	12
Bound volume on honorary degree nominations, 1883-1895	54	13
Bound volume of minutes of meetings, 5 June 1901-11 June 1913	55	1
Committee Minutes, 1918-1924	55	2
Committee Minutes, 1925-1934	55	3
Committee Minutes, 1935-1940	55	4
Correspondence re: Mackenzie King, 1941	55	5
Committee Minutes, 1941-42	55	6

**Subseries 5E: Committee on Honorary Degrees, 1746-1964 ... (Continued)**

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Committee Minutes, 1953-1959	55	7
List of honorary degrees conferred, 1909-20, 1934-39	55	8
Guidelines for conferral of honorary degrees by the American Association of Colleges, undated	55	9

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**Subseries 5F: Library Committee Reports, 1916-1945**

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**Subseries Description**

Reports of the Library Committee, 1916-1945, consists of one bound volume containing the reports of the committee assigned the topic of the University's library. It covers issues of the operations of the library, including acquisitions, usages, collections, staff, planning, finances, and administration.

<u>TITLE</u>	<u>BOX</u>
One volume	56

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**Subseries 5G: Committee to Nominate Committees, 1939-1987**

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**Subseries Restriction**

**Closed for 50 years.**

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**Subseries Description**

Committee to Nominate Committees, 1939-1987, contains records related to the nomination of candidates to serve on the trustees' various committees. It also contains memorial minutes for deceased trustees.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Trustee Candidates (biographies), 1942, 1947, undated	57	1-3
Correspondence		
(from Henry Lochran files), 1939-1949	57	4
(from Walter Hope files), 1933-1948	57	5-8
(from Fordyce St. John files), 1950	57	9
Albridge Smith Memorial Minute, 1951	57	10

**Subseries 5G: Committee to Nominate Committees, 1939-1987 ... (Continued)**

Rudolph Schullinger Memorial Minute, 1969	57	11
John Stuart Memorial Minute, 1970	57	12
S. Barksdale Penick, Jr. Memorial Minute, 1984	57	13
Chauncey Belknap Memorial Minute, 1984	57	14
R. Manning Brown, Jr. Memorial Minute, 1986	57	15
Harold Helm Memorial Minute, 1986	57	16
George Berry Memorial Minute, 1987	57	17
John Buchanan Memorial Minute, 1987	57	18

**Subseries 5H: Committee on University Affairs, 1897-1898****Subseries Description**

Committee on University Affairs, 1897-1898, consists largely of faculty responses to a survey undertaken by the committee in 1897.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Correspondence, Reports, 1897	58	1
Abstracts of Faculty Letters, 1897	58	2
Faculty Questionnaire, 10 June 1897	58	3
Faculty Responses to Questionnaires		
(Baldwin to Frazer), 1897	58	4
(Harper to Loomis), 1897	58	5
(Magie to Murray), 1897	58	6
(Ormond to Torrey), 1897	58	7
(Vreeland to Westcott), 1897	58	8
(Willson to Young), 1897	58	9
Correspondence, Reports, 1898	58	10

**Subseries 5I: Miscellaneous Committees, 1915-1970 ... (Continued)**

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**Subseries 5I: Miscellaneous Committees, 1915-1970****Subseries Restriction****Closed for 50 years.**

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**Subseries Description**

Miscellaneous Ad Hoc Committee Records, 1915-1970, contains information to the work of short-lived committees created to address specific issues. The topics addresses include the sanitary conditions of the university, the humanistic collections, undergraduate life, the university's resources, and co-education. See the folder list for a complete list of topics.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Sanitary Committee Minutes, 1910-1915, 1917, 1919-1924, 1926-1927, 1929-1933, 1936-1939	58	11-16
Committee on Humanistic Collections Minutes, Correspondence, 1943-1945	58	17
Committee on Undergraduate Life Report, 1955	58	18
Committee on Health and Athletics Minutes, 1959	58	19
Committee on the Library Report, 1961	58	20
Committee on Plans and Resources Report, 1968	58	21
Committee on Student Life Statement, 1971	58	22
Committee on Coeducation Reports, Budget Estimate, Undergraduate Assembly Resolution, 1968	58	23
Committee on Coeducation Reports, Budget Estimates, 1969	58	24
Committee on Coeducation Report, 1970	58	25

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**Series 6, Clerk's Records, 1881-1951**

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**Series Description**

Series 6: Clerk's Records 1881-1951, contains records related to four Clerks: Elijah R. Craven (records date from 1881-1903), Wilson Farrand (records date from 1926-1942), Archibald A. Gulick (records date from 1943-1944), and Albridge C. Smith (records date from 1947-1951, and are currently closed).

The Craven correspondence centers on specific duties incumbent on him such as the notification of the bestowal of honorary degrees by the trustees, the confirmation of details of Commencement ceremonies,

**Series 6, Clerk's Records, 1881-1951 ... (Continued)**

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etc. The Farrand papers include correspondence and documents related to certain issues that arose during his tenure (see the box list), as well as the responsibilities addressed by Craven. The Smith correspondence breaks down into two categories: that between Smith and Miss Margaret Sullivan, a secretary in the Office of the Secretary (then Alexander Leitch) and that between Smith and everyone else.

**Series Arrangement**

Arranged chronologically.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Elijah R. Craven		
Incoming Correspondence, 1880s, 1890-1901	59	1-10
Letterbook, 1891-1903	59	11-12
Wilson Farrand		
Copy of Princeton's Charter and amendments, 1926, 1933	59	13
Anonymous report on Assistant Professor Miller's protest on theological character and views, undated	59	14
"A Laboratory Library" pamphlet by Professor Charles Rufus Morey, undated	59	15
Relating to the relations between the Princeton Theological Seminary and Princeton University, undated	59	16
Outgoing correspondence by Farrand and President Hibben regarding the donation of W. S. Rainford's hunting trophies to the University, 1929-1933	59	17
Memorandum in honor of Dean Andrew West, upon his retirement, 1928	59	18
Correspondence on Princeton's banking scandal, 1933	59	19
Correspondence and reports on the Section of Museum, and the Committee Surveying Entrance and Degree Requirements, 1939-1940	59	20
Correspondence, 1940-1942	59	21-22
Archibald A. Gulick		
Correspondence and drafts of Minutes, 1943-1944	59	23
Albridge C. Smith		

**Series 6, Clerk's Records, 1881-1951 ... (Continued)**

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General Correspondence, 1947	60	1
Sullivan Correspondence, 1947	60	2
General Correspondence, 1948	60	3
Sullivan Correspondence, 1948	60	4
Committee on Future Operations, 1948	60	5
General Correspondence, 1949	60	6
Sullivan Correspondence, 1949	60	7
General Correspondence, 1950	60	8
Sullivan Correspondence, 1950	60	9
Department of Public Relations Report on Athletics, reports, inventories, 1951	60	10
General Correspondence, 1951	60	11
Sullivan Correspondence, 1951	60	12

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**Series 7, Trustee Resolutions, 1953-2006**

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**Series Description**

Series 7: Trustee Resolutions 1953-2006 is a compilation of resolutions that were approved during Thomas Wright's tenure as secretary of the university and subsequently as vice president and secretary of the university (1974-1990, 1990-2003). The series includes a small number of resolutions that precede and succeed Wright's tenure.

**Series Arrangement**

The order of the materials at the time of transfer has been maintained.