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Graduate School Records, 1870-2005 (bulk 1890-1995): Finding Aid

Summary Information

Call number:	AC127
Location:	Princeton University Library. Department of Rare Books and Special Collections. Seeley G. Mudd Manuscript Library. Princeton University Archives. 65 Olden Street Princeton, New Jersey 08540 USA
Size:	32.57 linear feet (58 boxes)
Language(s) of material:	English.
Abstract:	The Graduate School at Princeton offers masters and doctorate programs in the humanities, social sciences, natural sciences, and engineering. The Graduate School Records consist of minutes, correspondence, reports, writings, applications, surveys, and memoranda, as well as forms, course listings, and information on examinations and fees.

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History of Graduate School Records

The earliest form of organized graduate education at Princeton began when President James Carnahan announced the establishment of a Law School in 1846, which awarded its last degree in 1852. Graduate work in a formal sense emerged at Princeton in the 1870s when President James McCosh added new faculty and graduate fellowships. The introduction of graduate work in the sciences came with the opening of the John C. Green School of Science in 1873, offering both masters and doctoral degrees. Princeton's Graduate School, established officially by the Trustees in late 1900, began its operations in the fall of 1901. The School's first dean, Andrew Fleming West, sought to improve the quality of education by insisting on high entrance and academic standards and by creating what he believed to be the proper residential setting, a Graduate College, where the students would learn from one another. Merwick, located on Bayard Lane and provided by benefactor Moses Taylor Pyne in 1905, served as the first residence for graduate students. It housed twelve to fifteen students and served as a dining facility and center of recreation.

Upon her death in 1906, Josephine Thomson Swann, the first benefactor of the Graduate School, bequeathed \$275,000 to Princeton for the construction of a Graduate College in her late husband's name. This money allowed Dean West and President Woodrow Wilson to formulate plans for the Graduate School, but controversy came with the building of the Graduate College, which would replace Merwick as a residence for students. West proposed that the College be remotely located, away from the distractions of undergraduate life, while Wilson favored a site near Prospect House. William Cooper Procter, Class of 1883, who contributed funds for what would become Procter Hall, strongly campaigned for the site near the golf links. He offered \$500,000 toward the Graduate College, but found Wilson's choice for the site unsuitable and made his offer conditional "upon further understanding that some other site be chosen, which shall be satisfactory to me." Wilson refused to accept a gift upon such terms, and held tightly to his belief that West could not succeed in his plan to locate the Graduate College at the golf links, away from the "existing life of the University." Although Wilson had the support of the faculty and a majority of the trustees, Procter still insisted on his conditions.

After weighing the options, Howard Crosby Butler, the first Master-in-Residence of the Graduate College, agreed with West that a Graduate College apart from the undergraduates was wise based on his "practical experience with the group of graduate students at Merwick." Isaac Chauncey Wyman, Class of 1848, who came to side with Dean West and William Cooper Procter, left the bulk of his estate, initially estimated at two million dollars, to the Graduate College, and it was this that ultimately settled the question of its location. In his report to the trustees, Wilson finally accepted West's plan for the location and acceded to Procter's conditions. Once the site controversy was settled, architect Ralph Adams Cram, the "high priest" of American Collegiate Gothic, designed the College as a complex consisting of a quadrangle, the Pyne Memorial Tower for the residence of the Master of the College, and the great hall, Procter Hall, which became known for its stained glass windows, carved timber ceiling, and pipe organ. A "collegiate" lifestyle developed at the Graduate College, with recreation, lectures, and meals together in Procter Hall. The Graduate College provided graduate students with a communal life outside of the classrooms and laboratories.

World War I radically changed the character of the nascent Graduate School as students left for war service, and the Graduate College was leased to the military for training naval officers. Until 1922, the Graduate School had limited its enrollment to 200 degree candidates. Several departments, such as history, English, and chemistry, felt increased pressure to admit students beyond the 1922 quotas. By 1932, under Dean Augustus Trowbridge (1928-1933), enrollment was raised to 250, but it was not until the administration of Dean Hugh Stott Taylor (1945-1958), that the upper limit was finally removed. With increased research funds in math and sciences came assistantships for students. By World War II, Dean Luther Eisenhart (1933-1945), who had come on board during the Depression, had given the Graduate School a new sense of mission and increased claim to excellence. He changed doctoral regulations, redefined master's degrees, and created scholarships.

As World War II wound down and enrollment began strongly increasing again, the Graduate School faced a housing crisis, especially for married students. Married veterans and their families moved into what were at one time army barracks, the Butler Apartments, on Harrison Street. The shape of graduate education in the postwar years became a major interest, and Dean Taylor oversaw the postwar expansion of the Graduate School. He added new doctoral programs and brought alumni more fully into the University family through the creation of the Association of Princeton Graduate Alumni. The establishment of the Forrestal Campus in 1951, which included the Plasma Physics Laboratory and a particle accelerator, helped cement Princeton's reputation as a world-class institution in the study of physics

Under Dean Donald Hamilton (1958-1965), the enrollment of the Graduate School continued to increase steadily. The fellowship budget grew, as did the number of interdisciplinary programs. Princeton admitted its first woman graduate student as a special case in 1961, and in 1968 the Graduate School's doors were officially opened to women. Throughout the 1960s, the recruitment of minorities, especially African Americans, grew. Toward the end of the 1960s, with the global political climate changing, Princeton, like other graduate schools, felt increasing pressure to admit more students from other nations.

After weathering Vietnam War protests in the 1970s, the Graduate School faced further problems with funding, particularly in the humanities. Budget cuts served to reshape the Graduate School's demography, financing, programs, and morale through to the early 1990s. Steady growth throughout the latter part of the decade, however, can be attributed to doctoral students remaining enrolled in extended programs in order to conduct sophisticated research, acquire foreign languages and study in foreign countries, among other things. In the 1980s and 1990s, the Graduate School saw more specialties in academic departments and the establishment of focused research institutes and centers, as well as a strong exchange program with peer institutions.

Deans of the Graduate School

Description

The Graduate School Records consist of minutes, correspondence, reports, writings, applications, surveys, and memoranda, as well as forms, course listings, and information on examinations and fees. The Deans' subject files make up a large part of the collection. Dean Andrew Fleming West's records, including his writings, correspondence, and in particular his scrapbooks, make up a substantial portion of this collection as well.

Series 1: Faculty Committee on the Graduate School:

The Faculty Committee on the Graduate School, earlier termed the Committee on University Degrees and Fellowships (1887-1895) and the Committee on the Graduate Department (1898-1904) serves as the principal governing body for the Graduate School. Since 1910 there have been individual representatives from each department on the Committee. The Committee's activities include approval of courses and catalog information, sanctioning of fellowships and degrees, establishing qualifications for degrees, distribution of fees to faculty for service as readers, determining admission and residency policies, creating new degree programs, and coordinating requests for graduate-level course work by undergraduates and students at Princeton Theological Seminary. Of special value in this series are the statistical reports by the various deans found in the committee minutes. These include information on the number of graduate students taking various courses each semester, and admission data on applicants and those admitted which includes undergraduate schools represented and geographical distribution of the students. This series is divided into four subseries: minutes (1887-1960); memoranda to the Committee (1949-1961); reports to the faculty (1908-1969), and PhD examinations and fees (1895-1916). (Similar entries can be found in the minutes for 1887-1894.)

Subseries 1A: Minutes, 1887-1960

Subseries 1B: Memoranda to Committee Members, 1949-1961

Subseries 1C: Reports to Faculty, 1908-1969

Subseries 1D: PhD Examinations and Fees, 1895-1916

Series 2: Andrew Fleming West Records:

This series includes two subseries: correspondence, and writings and speeches. The correspondence is arranged chronologically. It contains letters, memos, and telegrams to and from West and also items on which he was copied. The writings and speeches are arranged alphabetically. They consist of the manuscript copies and do not include West's published versions which can be located in Series 4, Printed Material or in the Faculty and Alumni Offprints Collection (AC-121).

West's correspondence consists of both his official Princeton University-related correspondence while Dean of the Graduate School and his personal correspondence. It provides wonderful insight into the development of the Graduate School and the building of the Graduate College. Included is correspondence related to students seeking information on admission and the awarding of degrees; discussions with other prominent educators regarding the role of classics in education, qualifications of graduate students, and the function of graduate education in America; exchanges between West, University President Woodrow Wilson, Trustee Moses Taylor Pyne, benefactor William C. Procter, architects Cram and Goodhue, and others regarding the proper location for the Graduate College (see also Series 1, 3, 4, and 7); the bequest of Isaac C. Wyman, Class of 1848, which provided sufficient funds for the University to build the Graduate College where West preferred, and the dispensation of the will; the construction and dedication of the Graduate College; and the day-to-day workings of the Graduate School. West's more personal correspondence includes letters to and from family members, birthday greetings from well-wishers, and insurance policies.

Speeches consist of addresses given at testimonial dinners, conferences, and gatherings of college alumni. West's writings cover a variety of topics including discussion of classics, college education, and drafts of reports to the Princeton University Board of Trustees. This section also includes lyrics and poetry.

The material in this series constitutes the bulk of West's personal papers. There is no separate manuscript collection, although some West correspondence can be found in the General Manuscripts Collection located in the Manuscripts Division at Princeton's Firestone Library.

Subseries 2A: Correspondence, 1870-1943

Subseries 2B: Writings and Speeches, 1895-1934

Series 3: Deans' Subject Files, 1895-1993

This series contains correspondence, memoranda, minutes, reports, articles, and clippings primarily from the 1930s to the 1960s. These records encompass the tenures of Deans Andrew Fleming West, Augustus Trowbridge, Luther P. Eisenhart, Hugh Stott Taylor, Donald Ross Hamilton, and Colin S. Pittendrigh and also include one report from 1980. For the most part, the series consists of subject files maintained by the Office of the Dean of the Graduate School. The bulk of these files were kept as a record series that overlapped the terms

of the new and old deans; however some records of Dean West, Dean Hamilton and Dean Pittendrigh were kept separately. Deans Hamilton and Pittendrigh's records were integrated into the other Dean's files, while Dean West's records have been kept as a separate series (See Series 2). This was done because West's papers had been partially processed and consisted of chronologically organized correspondence files and writings while Deans Hamilton and Pittendrigh's files consisted primarily of subject files. Files in this series are arranged alphabetically by subject.

Subjects from the early days of the Graduate School include Merwick, the first graduate student residence, and reminiscences of what it was like living there; the Carillon housed in Cleveland Tower and decisions about its purchase and construction; and the Wyman bequest, including an original copy of the will of Isaac C. Wyman who bequeathed his entire estate for the enhancement of the Graduate School. For more information relating to the initial years of the Graduate School researchers should consult Series 1, 2, 4, and 7 as well.

Other subjects covered in this series include the Association of Princeton Graduate Alumni (APGA) and the educational conferences it held from 1949 to 1964; various committees such as the Committee on Computer Science and the Inter-University Committee on Travel Grants which supported "university-administered study and research-related travel in exchange with the Soviet Union and the countries of East Central Europe;" student housing deficiencies; departmental surveys; fellowships; travel grants; and the Loan Fund which was a general term for both Princeton-generated and foundation-generated funding. There are also correspondence files for individuals such as President Robert F. Goheen and Treasurer Ricardo Mestres.

This series contains a good deal of information related to post-World War II expansion and the influx of graduate students via the G.I. Bill and through extended learning programs sponsored by the U.S. Armed Forces. Files include correspondence with representatives of the various branches of the U.S. Armed Forces and the Veteran's Administration and memoranda from professors concerned about the qualifications of candidates.

There are records related to foreign students and assorted programs of international exchange, including the U.S. Department of State Exchange Visitor Program and the Russian Exchange in the early 1960s which give insight into the Cold War anxiety that existed at the time. This series also contains material regarding immigration, from the 1920s to the 1950s and concerns about the credentials of foreign applicants.

Material related to the Graduate College is organized under this primary heading and consists of subjects related to the physical buildings and land of the Graduate School and their upkeep. Included are items pertaining to dedication ceremonies, physical planning, space layout, parking, furnishings and decorations, and room assignments. There is also material on the House Committee, which is the student governing body for the Graduate College. One should also consult the Grounds and Buildings records and the Historical Photograph Collection, Grounds and Buildings Series, in the Princeton University Archives for other files relating to the Graduate College.

This series also contains material related to World War I and World War II. There is correspondence during World War I to Howard Crosby Butler, Master-in-Residence of the College, from servicemen who were former students of the Graduate School. During World War II Mrs. Luther P. Eisenhart, the Dean's wife, sent out a monthly newsletter to all former graduate students serving in the Armed Forces. She received many letters and postcards in response, and both the newsletters and responses are represented in this series. There is also correspondence between Dean Eisenhart and various branches of the armed forces regarding military training programs at Princeton.

Researchers should note that some material in this series has been restricted for 75 years from date of creation of the record. Such material includes student academic and financial records, which were mixed in with correspondence.

Series 4: Printed Material:

Printed Material is divided into four subseries: Deans' Reports to Trustees (1901-1933), Admission to Residence information (1914-1940), Forms (1900-1972); and Pamphlets and Ephemera (1878-1979). For reports to Trustees after 1940, one may consult the records of the Trustees, provided they are open. All printed material after 1979 is located in the Historical Subject Files (AC-109) under the Graduate School. The pamphlets and ephemera include materials relating to the Graduate College site controversy, the dedication of the Graduate College, regulations, entrance requirements, Association of Princeton Graduate Alumni (APGA) directories, students guides, housing, foreign students, and student rights, rules and responsibilities.

Subseries 4A: Deans' Reports to Trustees, 1901-1933**Subseries 4B: Admission to Residence, 1914-1940****Subseries 4C: Forms, 1900-1972****Subseries 4D: Pamphlets/Ephemera, 1878-1979****Series 5: *The Princeton Graduate School: A History, 1967-1978***

In 1967 President Robert Goheen asked Professor Willard Thorp to write a history of the Graduate School. After several years of work gathering information and completing the first four chapters, Thorp became ill, and Minor Myers, Jr. was asked to finish the work. By 1975 Myers completed a text consisting of twelve chapters. Outside readers and the Princeton University Press concluded that the work was too lengthy to be printed. At that point the Dean of the Graduate School asked a third individual, Jeremiah Stanton Finch, to edit the draft to a more manageable length. Even Finch's version proved too long, and his Chapters 8 and 9 were also severely truncated. This series includes correspondence relating to this enterprise, Thorp's notes from interviews, the search for information on John Miller's letter to Joseph Henry proposing a "College of Discoverers," all of the original Thorp/Myers chapters and Chapters 8-9 of the revised Finch draft.

Series 6: Course Lists, 1933-1952

During the period from 1933 to 1952 the Dean maintained this record series that indicates which students took which courses while graduate students at Princeton. While this information is available in each student's academic record, this series provides information arranged by departments that is not available elsewhere.

Series 7: Graduate College Site Controversy Collection:

This series is an artificial collection of materials relating to the Graduate College site controversy during Woodrow Wilson's presidency at Princeton. By and large the collection contains the correspondence of supporters of Dean West, including Wilson Farrand, Bayard Henry, Moses Taylor Pyne and West himself. The three folders of Edward W. Sheldon correspondence provide the views of a Wilson supporter. The series also includes a chronology prepared by Dean West, various clippings files and three scrapbooks organized by West. Other materials relating to the site controversy may be found in Series 1, 2, 3, and 4.

Subseries 7A: West Chronology, undated

Subseries 7B: Correspondence, Memoranda, 1896-1916

Subseries 7C: Scrapbooks, 1910-1913

Series 8: Post-2000 Accessions, 1949-2005

The Post-2000 Accessions series documents the function of the Princeton University Graduate School, predominantly during the tenure of Dean Thomas Ziolkowski. The materials include reports, surveys, correspondence, financial statements, and statistics.

Please see the subseries descriptions in the contents list for additional information about individual subseries.

Subseries 8A: Admissions and Enrollment, 1949-1994

The Admissions and Enrollment subseries contains statistics and information related to the enrollment of students in graduate schools, predominantly Princeton University. The records run from 1949 to 1994, but predominantly document from 1980 onward. The admissions section contains graduate admissions statistics, including ethnicity and department, for applicants to all graduate schools and/or Princeton University. There are also correspondence, agendas, calendars, and computer printouts related to the graduate office's function of admitting students. The Enrollment Books break down the enrollment in the Graduate College over a ten year period beginning in 1970. The final section, Surveys, tracks the reasons applicants chose to accept or decline admission and financial aid from Princeton University, including both statistical and narrative analysis.

Subseries 8B: Events, 1986-1998

The Events subseries documents travel by members of the Graduate School Department to attend career fairs, program meetings, recruitment trips, and symposiums. The materials include brochures, correspondence, expense reports, flyers, maps, receipts, programs, schedules, and tickets. Also included are files relating to Hosting Weekends held at Princeton University.

Subseries 8C: Programs, 1968-1999

The Programs subseries contain materials related to administrating exchange, language, and research programs offered through the Graduate College. The files contain student's application forms, correspondence, grades, letters of recommendation, and biographical information. The subseries also includes the agreements signed between universities to exchange students, budgets, expense reports, and curriculum materials. Programs that are featured predominantly in the subseries are the Dwarf Exchange Program, an exchange program between the Ivy League schools except Dartmouth and Penn, University of California at Berkeley, University of Chicago, Massachusetts Institute of Technology, and Stanford University; the English as a Second Language (ESL) Intensive English Program; the Mellon Minority Undergraduate Fellows Program, and the Summer Language Program.

Subseries 8D: Subject Files, 1971-2005

The Subject Files subseries contains materials relating to the operation of the Graduate School. The materials include documents relating to bank accounts managed by the Graduate School Office, the training of Assistants in Instructions, copies of the Graduate School's Dean's Report to the President, and correspondence. There also is a collection of surveys that tracked the placement and employment of Ph.D and Masters students upon completion of their degrees. Questionnaires and a report related to a controversy that arose in the late 1970s concerning the foreign language requirement for Ph.D's can also be found in the subject files. Additional correspondence can be found in the David N. Redman, Associate Dean, Reading Files section of the subseries.

Arrangement

Organized into the following series:

Series 1: Faculty Committee on the Graduate School:

Subseries 1A: Minutes, 1887-1960

Subseries 1B: Memoranda to Committee Members, 1949-1961

Subseries 1C: Reports to Faculty, 1908-1969

Subseries 1D: PhD Examinations and Fees, 1895-1916

Series 2: Andrew Fleming West Records:

Subseries 2A: Correspondence, 1870-1943

Subseries 2B: Writings and Speeches, 1895-1934

Series 3: Deans' Subject Files, 1895-1993

Series 4: Printed Material:

Subseries 4A: Deans' Reports to Trustees, 1901-1933

Subseries 4B: Admission to Residence, 1914-1940

Subseries 4C: Forms, 1900-1972

Subseries 4D: Pamphlets/Ephemera, 1878-1979

Series 5: *The Princeton Graduate School: A History*, 1967-1978

Series 6: Course Lists, 1933-1952

Series 7: Graduate College Site Controversy Collection:

Subseries 7A: West Chronology, undated

Subseries 7B: Correspondence, Memoranda, 1896-1916

Subseries 7C: Scrapbooks, 1910-1913

Series 8: Post-2000 Acquisitions, 1949-2005

Subseries 8A: Admissions and Enrollment, 1949-1994

Subseries 8B: Events, 1986-1998

Subseries 8C: Programs, 1968-1999

Subseries 8D: Subject Files, 1971-2005

Access and Use

Access

Portions of the collection are restricted. See contents list for details.

Restrictions on Use and Copyright Information

Single photocopies may be made for research purposes. Permission to publish material from the collection must be requested from the University Archivist. Copyright is held by the Trustees of Princeton University.

Acquisition and Appraisal

Provenance and Acquisition

Most of these records have been transferred to the Archives from the Dean of the Graduate School since 1970. Portions of Series 7 have been part of the Library's manuscript collections for some time.

Related Materials

Related Work

The Princeton Graduate School: A History by Willard Thorp, Minor Myers, Jr., and Jeremiah Stanton Finch. With a new chapter by James L. Axtell. Princeton, NJ: Princeton University Press, 2000.

Processing and Other Information

Preferred Citation

Identification of specific item; Date (if known); Graduate School Records, Box and Folder Number; University Archives, Department of Rare Books and Special Collections, Princeton University Library.

Processing Information

This collection was processed by Tom Rosko and Ben Primer in 1997. Additional materials processed by Pete Asch in 2008. Finding aid written by Tom Rosko, Ben Primer in 1997.

Encoding

Machine-readable finding aid encoded in EAD 2002 by Techbooks and Cristela García-Spitz on December 29, 2006.

Descriptive Rules Used

Finding aid content adheres to that prescribed by *Describing Archives: A Content Standard*.

Subject Headings

These materials have been indexed in the [Princeton University Library online catalog](#) using the following terms. Those seeking related materials should search under these terms.

- Princeton University. -- Administration.
- Princeton University. Graduate school -- History.
- Princeton University. Graduate college -- History.
- Minutes.

- Memoranda.
- Correspondence.
- Speeches.
- Reports.
- Scrapbooks.
- Princeton University

Contents List

Series 1, Faculty Committee on the Graduate School Records, 1887-1969

Series Description

The Faculty Committee on the Graduate School, earlier termed the Committee on University Degrees and Fellowships (1887-1895) and the Committee on the Graduate Department (1898-1904) serves as the principal governing body for the Graduate School. Since 1910 there have been individual representatives from each department on the Committee. The Committee's activities include approval of courses and catalog information, sanctioning of fellowships and degrees, establishing qualifications for degrees, distribution of fees to faculty for service as readers, determining admission and residency policies, creating new degree programs, and coordinating requests for graduate-level course work by undergraduates and students at Princeton Theological Seminary. Of special value in this series are the statistical reports by the various deans found in the committee minutes. These include information on the number of graduate students taking various courses each semester, and admission data on applicants and those admitted which includes undergraduate schools represented and geographical distribution of the students. This series is divided into four subseries: minutes (1887-1960); memoranda to the Committee (1949-1961); reports to the faculty (1908-1969), and PhD examinations and fees (1895-1916). (Similar entries can be found in the minutes for 1887-1894.)

Subseries 1A, Minutes, 1887-1960

Subseries Arrangement

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Minutes, 1887-1891 [includes applications for degrees and results of preliminary, oral, and language exams]	1	1
Minutes, 1890-1894 [includes fees, non-resident candidates, regulations and formulas for degrees in Latin]	1	2
Loose material removed from previous volume, 1890-1894	1	3
Minutes, 1895-1911	1	4-8

Subseries 1A, Minutes, 1887-1960 ... (Continued)

Minutes, 1911-1916	2	1-5
Minutes, 1916-1922	3	1-6
Minutes, 1922-1926	4	1-4
Minutes, 1926-1930	5	1-4
Minutes 1930-1932	6	1-2
Loose Material from previous volume, 1931-1932	6	3
Minutes, 1932-1933	6	4
Minutes, 1933-1934 [includes index for 1933-1935]	6	5
Minutes, 1934-1935	7	1
Minutes, 1935-1937 [includes index for 1935-1937]	7	2-3
Minutes, 1937-1939 [includes index for 1937-1939]	7	4-5
Minutes, 1939-1941 [includes index for 1939-1941]	7	6-7
Minutes, 1941-1943 [includes index for 1941-1943]	7	8-9
Minutes, 1943-1944	7	10
Minutes, 1944-1953	8	1-9
Minutes, 1953-1960	9	1-7

Subseries 1B, Memoranda to Committee Members, 1949-1961**Subseries Arrangement**

Chronological

Subseries 1B, Memoranda to Committee Members, ... (Continued)

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Memoranda to Members of the Committee, 1949-1956, 1959-1961	10	1

Subseries 1C, Reports to the Faculty, 1908-1969**Subseries Arrangement**

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Reports to the Faculty, 1908-1946	10	2-11
Reports to the Faculty, 1947-1954, 1960-1961, 1969	11	1-4

Subseries 1D, PhD Examinations and Fees, 1895-1916**Subseries Arrangement**

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
PhD Examinations and Fees, 1895-1916	11	5-6
[see volumes 1&2 of Minutes for similar records]		

Series 2, Andrew Fleming West Records, 1870-1943,**Series Description**

This series includes two subseries: correspondence, and writings and speeches. The correspondence is arranged chronologically. It contains letters, memos, and telegrams to and from West and also items on which he was copied. The writings and speeches are arranged alphabetically. They consist of the manuscript copies and do not include West's published versions which can be located in Series 4, Printed Material or in the Faculty and Alumni Offprints Collection (AC-121).

West's correspondence consists of both his official Princeton University-related correspondence while Dean of the Graduate School and his personal correspondence. It provides wonderful insight into the development of the Graduate School and the building of the Graduate College. Included is correspondence related to students seeking information on admission and the awarding of degrees; discussions with other prominent educators regarding the role of classics in education, qualifications of graduate students, and the function of graduate education in America; exchanges between West,

Series 2, Andrew Fleming West Records, 1 ... (Continued)

University President Woodrow Wilson, Trustee Moses Taylor Pyne, benefactor William C. Procter, architects Cram and Goodhue, and others regarding the proper location for the Graduate College (see also Series 1, 3, 4, and 7); the bequest of Isaac C. Wyman, Class of 1848, which provided sufficient funds for the University to build the Graduate College where West preferred, and the dispensation of the will; the construction and dedication of the Graduate College; and the day-to-day workings of the Graduate School. West's more personal correspondence includes letters to and from family members, birthday greetings from well-wishers, and insurance policies.

Speeches consist of addresses given at testimonial dinners, conferences, and gatherings of college alumni. West's writings cover a variety of topics including discussion of classics, college education, and drafts of reports to the Princeton University Board of Trustees. This section also includes lyrics and poetry.

The material in this series constitutes the bulk of West's personal papers. There is no separate manuscript collection, although some West correspondence can be found in the General Manuscripts Collection located in the Manuscripts Division at Princeton's Firestone Library.

Subseries 2A, Correspondence, 1870-1943

Subseries Arrangement

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Correspondence, undated, 1870, 1881, 1893-1903, Apr	12	1-10
Correspondence, 1903, May-1905, Mar	13	1-9
Correspondence, 1905, Apr-1909	14	1-10
Correspondence, 1910-1912	15	1-10
Correspondence, 1913-1918	16	1-7
Correspondence, 1919-1930	17	1-12
Correspondence, 1931-1943	18	1-2

Subseries 2B, Writings and Speeches, 1895-1934

Subseries Arrangement

Alphabetical

Subseries 2B, Writings and Speeches, ... (Continued)

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
American Philological Association, The Committee of Twelve, 1895	18	3
Birthday Remarks (Nassau Club), 1934	18	4
Do the Classics Keep Students from Princeton?, undated	18	5
Early Christian Latin Literature, undated	18	6
Education as a Career, undated	18	7
Frank Miles Day: A Remembrance, undated	18	8
The Genius of Horace, undated	18	9
Good Taste in our Buildings, undated	18	10
The Graduate School, 1926	18	11
Hibben, John Grier, Dinner, 1932	18	12
Hibben, John Grier, Memorial Service, 1933	18	13
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Series 3, Deans' Subject Files, 1895-1993**Series Description**

This series contains correspondence, memoranda, minutes, reports, articles, and clippings primarily from the 1930s to the 1960s. These records encompass the tenures of Deans Andrew Fleming West, Augustus Trowbridge, Luther P. Eisenhart, Hugh Stott Taylor, Donald Ross Hamilton, and Colin S. Pittendrigh and also include one report from 1980. For the most part, the series consists of subject files maintained by the Office of the Dean of the Graduate School. The bulk of these files were kept as a record series that overlapped the terms of the new and old deans; however some records of Dean West, Dean Hamilton and Dean Pittendrigh were kept separately. Deans Hamilton and Pittendrigh's records were integrated into the other Dean's files, while Dean West's records have been kept as a separate series (See Series 2). This was done because West's papers had been partially processed and consisted of chronologically organized correspondence files and writings while Deans Hamilton and Pittendrigh's files consisted primarily of subject files. Files in this series are arranged alphabetically by subject.

Subjects from the early days of the Graduate School include Merwick, the first graduate student residence, and reminiscences of what it was like living there; the Carillon housed in Cleveland Tower and decisions about its purchase and construction; and the Wyman bequest, including an original copy of the will of Isaac C. Wyman who bequeathed his entire estate for the enhancement of the Graduate School. For more information relating to the initial years of the Graduate School researchers should consult Series 1, 2, 4, and 7 as well.

Other subjects covered in this series include the Association of Princeton Graduate Alumni (APGA) and

Series 3, Deans' Subject Files, 1895-199 ... (Continued)

the educational conferences it held from 1949 to 1964; various committees such as the Committee on Computer Science and the Inter-University Committee on Travel Grants which supported “university-administered study and research-related travel in exchange with the Soviet Union and the countries of East Central Europe;” student housing deficiencies; departmental surveys; fellowships; travel grants; and the Loan Fund which was a general term for both Princeton-generated and foundation-generated funding. There are also correspondence files for individuals such as President Robert F. Goheen and Treasurer Ricardo Mestres.

This series contains a good deal of information related to post-World War II expansion and the influx of graduate students via the G.I. Bill and through extended learning programs sponsored by the U.S. Armed Forces. Files include correspondence with representatives of the various branches of the U.S. Armed Forces and the Veteran's Administration and memoranda from professors concerned about the qualifications of candidates.

There are records related to foreign students and assorted programs of international exchange, including the U.S. Department of State Exchange Visitor Program and the Russian Exchange in the early 1960s which give insight into the Cold War anxiety that existed at the time. This series also contains material regarding immigration, from the 1920s to the 1950s and concerns about the credentials of foreign applicants.

Material related to the Graduate College is organized under this primary heading and consists of subjects related to the physical buildings and land of the Graduate School and their upkeep. Included are items pertaining to dedication ceremonies, physical planning, space layout, parking, furnishings and decorations, and room assignments. There is also material on the House Committee, which is the student governing body for the Graduate College. One should also consult the Grounds and Buildings records and the Historical Photograph Collection, Grounds and Buildings Series, in the Princeton University Archives for other files relating to the Graduate College.

This series also contains material related to World War I and World War II. There is correspondence during World War I to Howard Crosby Butler, Master-in-Residence of the College, from servicemen who were former students of the Graduate School. During World War II Mrs. Luther P. Eisenhart, the Dean's wife, sent out a monthly newsletter to all former graduate students serving in the Armed Forces. She received many letters and postcards in response, and both the newsletters and responses are represented in this series. There is also correspondence between Dean Eisenhart and various branches of the armed forces regarding military training programs at Princeton.

Researchers should note that some material in this series has been restricted for 75 years from date of creation of the record. Such material includes student academic and financial records, which were mixed in with correspondence.

Series Arrangement

Alphabetical

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Series 4, Printed Material, 1878-1979

Series Description

Series 4, Printed Material, 1878-1979 ... (Continued)

Printed Material is divided into four subseries: Deans' Reports to Trustees (1901-1933), Admission to Residence information (1914-1940), Forms (1900-1972); and Pamphlets and Ephemera (1878-1979). For reports to Trustees after 1940, one may consult the records of the Trustees, provided they are open. All printed material after 1979 is located in the Historical Subject Files (AC-109) under the Graduate School. The pamphlets and ephemera include materials relating to the Graduate College site controversy, the dedication of the Graduate College, regulations, entrance requirements, Association of Princeton Graduate Alumni (APGA) directories, students guides, housing, foreign students, and student rights, rules and responsibilities.

Subseries 4A, Deans' Reports to Trustees, 1901-1933

Subseries Arrangement

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Deans' Reports to Trustees, 1901-1910, 1915-1933	40	1-2

Subseries 4B, Admission to Residence, 1914-1940

Subseries Arrangement

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Admission to Residence, 1914-1926	40	3
Admission to Residence , 1927-1940 [Schedule of Charges for Residence]	40	4

Subseries 4C, Forms, 1900-1972

Subseries Arrangement

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Printed Forms, Academic, circa 1900-1972	40	5

Subseries 4C, Forms, 1900-1972 ... (Continued)

Printed Forms, Notices, etc. re: Residence, 1906-1942	40	6
Blank Record Books for Students, undated	40	7

Subseries 4D, Pamphlets/Ephemera, 1878-1979**Subseries Arrangement**

Chronological

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Printed Pamphlets and Ephemera, 1878-1909	40	8
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Series 5, *The Princeton Graduate School: A History Project Records, 1967-1978***Series Description**

In 1967 President Robert Goheen asked Professor Willard Thorp to write a history of the Graduate School. After several years of work gathering information and completing the first four chapters, Thorp became ill, and Minor Myers, Jr. was asked to finish the work. By 1975 Myers completed a text consisting of twelve chapters. Outside readers and the Princeton University Press concluded that the work was too lengthy to be printed. At that point the Dean of the Graduate School asked a third individual, Jeremiah Stanton Finch, to edit the draft to a more manageable length. Even Finch's version proved too long, and his Chapters 8 and 9 were also severely truncated. This series includes correspondence relating to this enterprise, Thorp's notes from interviews, the search for information on John Miller's letter to Joseph Henry proposing a "College of Discoverers," all of the original Thorp/Myers chapters and Chapters 8-9 of the revised Finch draft.

Series Arrangement

Subject

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
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Series 5, The Princeton Graduate School: ... (Continued)

Jeremiah Finch Revised Version - Chapters 8-9, circa 1976 [Chapters 1-7 printed in volume as revised by Finch]	42	11
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Series 6, Course Lists, 1933-1952

Series Description

During the period from 1933 to 1952 the Dean maintained this record series that indicates which students took which courses while graduate students at Princeton. While this information is available in each student's academic record, this series provides information arranged by departments that is not available elsewhere.

Series Arrangement

by Department

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
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Architecture, 1933-1952	43	3
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Biology, 1933-1952	43	6
Chemical Engineering, 1937-1952	43	7
Chemistry, 1933-1952	43	8
Civil Engineering, 1946-1952	43	9
Classics, 1933-1952	43	10
Economics, 1933-1952	43	11
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Engineering - Miscellaneous Departments, 1938-1949	43	13
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Series 6, Course Lists, 1933-1952 ... (Continued)

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Philosophy, 1933-1952	44	9
Physics, 1933-1952	44	10
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Politics, 1933-1952	44	12
Psychology, 1933-1952	44	13
School of Public and International Affairs, 1945-1952	44	14

Series 7, Graduate College Site Controversy Collection, 1896-1916**Series Description**

This series is an artificial collection of materials relating to the Graduate College site controversy during Woodrow Wilson's presidency at Princeton. By and large the collection contains the correspondence of supporters of Dean West, including Wilson Farrand, Bayard Henry, Moses Taylor Pyne and West himself. The three folders of Edward W. Sheldon correspondence provide the views of a Wilson supporter. The series also includes a chronology prepared by Dean West, various clippings files and three scrapbooks organized by West. Other materials relating to the site controversy may be found in Series 1, 2, 3, and 4.

Subseries 7A, West Chronology, undated

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
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Subseries 7B, Correspondence, Memoranda, ... (Continued)

Subseries 7B, Correspondence, Memoranda, 1896-1916

Subseries Arrangement

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Subseries 7C, Scrapbooks, 1910-1913

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
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Series 8, Post-2000 Accessions, 1949-2005

Series Description

The Post-2000 Accessions series documents the function of the Princeton University Graduate School, predominantly during the tenure of Dean Thomas Ziolkowski. The materials include reports, surveys, correspondence, financial statements, and statistics.

Please see the subseries descriptions in the contents list for additional information about individual

Series 8, Post-2000 Accessions, 1949-200 ... (Continued)

subseries.

Arrangement

Divided into four subseries: Admissions and Enrollment, Events, Programs, and Subject Files.

Subseries 8A: Admissions and Enrollment, 1949-1994 (1.25 linear feet in 1 box)

Subseries Description

The Admissions and Enrollment subseries contains statistics and information related to the enrollment of students in graduate schools, predominantly Princeton University. The records run from 1949 to 1994, but predominantly document from 1980 onward. The admissions section contains graduate admissions statistics, including ethnicity and department, for applicants to all graduate schools and/or Princeton University. There are also correspondence, agendas, calendars, and computer printouts related to the graduate office's function of admitting students. The Enrollment Books break down the enrollment in the Graduate College over a ten year period beginning in 1970. The final section, Surveys, tracks the reasons applicants chose to accept or decline admission and financial aid from Princeton University, including both statistical and narrative analysis.

Arrangement

Arranged into three sections: Admissions and Applications, Enrollment Books, and Surveys. Each section is arranged chronologically.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Admissions and Applications		
Admissions, 1949-1963	49	1
Admissions, 1979-1980	49	2
Admissions, 1980-1981	49	3
Admissions: Undergraduate Institutions, 1980-1981	49	4
Admissions, 1982-1989	49	5 to 12
Admission Targets, 1989	49	13
Admissions, 1989-1992	49	14 to 16
Admission and Enrollment Figures, 1992-1993	49	17
Applications, 1982-1986	49	18 to 21

Subseries 8A: Admissions and Enrollment, ... (Continued)

Applications Received, 1988-1989	49	22
Enrollment Book (Humanities), 1970-1980	49	23
Enrollment Book (Sciences), 1970-1980	49	24
Surveys		
Survey of Declination, 1970-1971	49	25
Survey of Declines, 1972-1981	49	26 to 34
Survey of Accepts/Declines From Harvard, 1980-1983	49	35
Survey of Accepts and Decline, 1981-1994	49	36 to 49
Miscellaneous and Current, undated	49	50

Subseries 8B: Events, 1986-1998 (2.25 linear feet in 2 boxes)**Subseries Description**

The Events subseries documents travel by members of the Graduate School Department to attend career fairs, program meetings, recruitment trips, and symposiums. The materials include brochures, correspondence, expense reports, flyers, maps, receipts, programs, schedules, and tickets. Also included are files relating to Hosting Weekends held at Princeton University.

Arrangement

Arranged into chronological order.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Whiting Dinner, 1984	50	1
Whiting Dinner, 1985 May 14	50	2
Whiting Dinner, 1986 May 13	50	3
Whiting Dinner, 1987 May	50	4
Whiting Dinner, 1987 June	50	5
Dwarfs/AGS, 1987 October 2-6	50	6
Whiting Dinner, 1988 May 19	50	7

Subseries 8B: Events, 1986-1998 ... (Continued)

Whiting Dinner, 1989 May 17	50	8
Whiting Dinner, 1990	50	9
Whiting Dinner, 1991	50	10
Jackson State Tugaloo, 1992 September 24	50	11
New Mexico Universities, 1992 September 29-October 2	50	12
Puerto Rican Recruiting Effort, 1992 October	50	13
Fisk and Vanderbilt, 1992 October 1	50	14
Downstate New York Graduate Education Forum, 1992 October 2	50	15
Lincoln University, 1992 October 15	50	16
Clark-Atlanta Hoo-haw, 1992 October 15-17	50	17
Atlanta University Center, 1992 October 19-20	50	18
MARC/MBRS Symposium-Puerto Rico, 1992 October 20-24	50	19
Whiting Writers' Awards Ceremony, 1992 October 22	50	20
Howard University Washington, D. C., 1992 October 23	50	21
Dillard and Xavier Universities New Orleans, 1992 October 27-28	50	22
Bethune-Cookman College, 1992 November 10	50	23
Success with Engineering Career Fair Drexel University, 1992 November 21	50	24
Leadership Alliance Conference, 1992 December 2	50	25
Council of Graduate Schools Dallas Texas, 1992 December 1-4	50	26
SACNAS Conference Albuquerque New Mexico, 1993 January 14-18	50	27
Mellon/Ford Meeting Oakland California, 1993 March 11-13	50	28
Arizona Graduate Minority Education Forum Phoenix Arizona, 1993 March 27	50	29
National Name Exchange Meeting, 1993 May 6-7	50	30
Elves Meeting, 1993 May 8	50	31
GEM Annual Board of Directors' Meeting, 1993 May 25-28	50	32

Subseries 8B: Events, 1986-1998 ... (Continued)

Puerto Rico Recruiting, 1993 Fall	50	33
Recruitment Weekend Institute for Recruitment of Teachers, 1993 July 23-24	50	34
The University of New Mexico, 1993 October 1	50	35
Texas Recruiting, 1993 October 6-8	50	36
The University of Texas-Pan American Graduate and Professional School Fair, 1993 October 12	50	37
Texas A and I Recruitment Fair, 1993 October 13	50	38
Columbia University Downstate New York Graduate Education Forum for Students of Color, 1993 October 14	50	39
Atlanta University Center Graduate/Professional School Information Recruitment Day, 1993 October 19	50	40
Lincoln University, 1993 October 25	50	41
Howard University Graduate and Professional Schools Day, 1993 October 21	50	42
University of California-Santa Cruz, 1993 October 25	50	43
Dillard University Graduate and Professional Schools Information Day Fair, 1993 October 26	50	44
University of California, Davis Graduate and Professional School Info. Day, 1993 October 27	50	45
Xavier University Graduate and Professional School Day, 1993 October 27	50	46
University of California at Berkeley Graduate School Information Day, 1993 October 28	50	47
Rutgers Graduate and Professional School Admissions Day, 1993 November 3	50	48
1993 NIGMS Minority Programs Symposium Atlanta Hilton and Towers, 1993 November 3-6	50	49
UCLA Graduate and Professional Information Day, 1993 November 5	50	50
Council of Graduate Schools Annual Meeting, 1993 December 1-4	50	51
Elves/CGS Meeting Washington D.C., 1993 December 1-4	50	52
NSBE Graduate School Fair Pittsburgh, 1994 March 19	50	53

Subseries 8B: Events, 1986-1998 ... (Continued)

California Minority Graduate Education Forum, 1994 April 9	50	54
Dwarves/Elves Meeting Princeton University, 1994 May 13-14	50	55
SACNAS Annual Conference Fairmont Hotel Chicago Illinois, 1994 March 24-28	50	56
National Name Exchange Annual Meeting Carnegie Mellon Universities (Peter Didn't Attend), 1994 April 28-29	50	57
IRT Admissions Information Meeting, 1994 July 22-23	50	58
Vassar College, 1994 September 21	50	59
Puerto Rico, 1994 September 24-26	50	60
University of Texas, Texas A&M, 1994 October 5-6	50	61
Lincoln University, 1994 October 11	50	62
Barnard College, 1994 October 12	50	63
New York University (Downstate New York Graduate Education Forum), 1994 October 13	50	64
MSREP Meeting Mellon Foundation New York, 1994 October 14	50	65
Atlanta University, 1994 October 18	50	66
Tugaloo College, 1994 October 18	50	67
University of California, Berkeley, 1994 October 20	50	68
Stanford University, 1994 October 21	50	69
FLAS/NRC Director's Meeting Washington D.C., 1994 October 21-22	50	70
Xavier, Dillard, Loyola University, 1994 October 25-27	50	71
Howard University, 1994 October 26	50	72
University of California, San Diego, 1994 October 26	50	73
Haverford College, 1994 November 2	50	74
Rutgers University, 1994 November 4	50	75
Workshop at Minnowbrook, 1994 November 4-7	50	76
Meeting at Yale, 1994 November 28	50	77

Subseries 8B: Events, 1986-1998 ... (Continued)

Council of Graduate Schools 34th Annual Meeting Sheraton Seattle Hotel, 1994 December 7-9	50	78
Elves' Meeting-Seattle, 1994 December 10	50	79
National Minority Research Symposium Hilton Head South Carolina, 1994 December 14-18	50	80
SACNAS National Conference, 1995 January 5-9	50	81
National Society of Black Engineers, 1995 February 3-5	51	1
MSREP Charleston, South Carolina, 1995 March 3-5	51	2
NSEP Workshop held at IIE, New York, 1995 March 14	51	3
Ford Foundation Conference, 1995 March 23-26	51	4
Arizona Minority Graduate Education Forum, 1995 April 1	51	5
Dwarves/Elves Meeting Stanford University, 1995 April 21-22	51	6
1995 California Minority Graduation Education Forum, 1995 April 22	51	7
U.S. Department of Education Site Visit, 1995 April 24-26	51	8
GEM Annual Board of Directors Meeting, 1995 May 20-23	51	9
University of Maryland Symposium on Minority Research Program, 1995 July 25-27	51	10
University of Pennsylvania, 1995 September 21	51	11
University of Puerto Rico, 1995 September 23	51	12
ETS/GRE Graduate Education Forums, 1995 September 26-November 18	51	13
Fisk University/Vanderbilt, 1995 September 28	51	14
Washington D.C. Area Universities, 1995 October 2	51	15
University of New Mexico, 1995 October 6	51	16
Atlanta University, Clark Atlanta Spelman, 1995 October 16-18	51	17
New York University-Downstate, 1995 October 23	51	18
Xavier, Tulane-Loyola, Dillard, 1995 October 24-16	51	19

Subseries 8B: Events, 1986-1998 ... (Continued)

Howard University, 1995 October 25	51	20
Rutgers University, 1995 November 2	51	21
Raleigh College Consortium and University of North Carolina, Chapel Hill, 1995 November 6-7	51	22
Bryn Mawr, Rosemont, Villanova, 1995 November 8	51	23
Hunter College (New York), 1995 November 15	51	24
CGS/Elves Meeting, 1995 December 6-9	51	25
Jackson State University and Tugaloo College, 1995 September 21-22	51	26
Minority Hosting Weekend, 1997	51	27
Hosting Weekend, 1997-1998	51	28
Airfare Receipts from Hosting Weekend, 1998	51	29
Hosting Weekend, 1998 March 27-29	51	30
Hosting Weekend, 1998	51	31
Minority Hosting Weekend, 1998 March 26-30	51	32

Subseries 8C: Programs, 1968-1999 (4.5 linear feet in 4 boxes)**Restrictions**

This subseries is restricted for 75 years from the creation of the materials due to student academic records and personal information found on program applications and reports.

Subseries Description

The Programs subseries contain materials related to administrating exchange, language, and research programs offered through the Graduate College. The files contain student's application forms, correspondence, grades, letters of recommendation, and biographical information. The subseries also includes the agreements signed between universities to exchange students, budgets, expense reports, and curriculum materials. Programs that are featured predominantly in the subseries are the Dwarf Exchange Program, an exchange program between the Ivy League schools except Dartmouth and Penn, University of California at Berkeley, University of Chicago, Massachusetts Institute of Technology, and Stanford University; the English as a Second Language (ESL) Intensive English Program; the Mellon Minority Undergraduate Fellows Program, and the Summer Language Program.

Arrangement

Subseries 8C: Programs, 1968-1999 ... (Continued)

Arranged alphabetically by program name and chronologically within each program. Note: student exchange programs are always sorted by the partner university, never Princeton University.

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
AT&T Doctorates in Science and Engineering, 1989-1990	52	1
Bryn Mawr Exchange, 1975-1976	52	2
Bryn Mawr Exchange Spring Term, 1991-1992	52	3
Dwarf Exchange Program		
Meeting at Princeton, 1984	52	4
Billing and Financial, 1985	52	5
Minority Enrollment Survey Returns, 1986-1987	52	6
Summary of Exchange Scholars, 1988-1989	52	7
1990-1994	52	8 to 11
Columbia Exchange Program, 1989 Spring	52	12
Ecole Normale Superieure of Paris Exchange Program, 1990-1993	52	13
Eisenhower Fellow Program, undated	52	14 to 16
English as a Second Language- Intensive Program in American English		
1991-1995	52	17 to 20
Instruction Program, 1991 August 31-September 13	52	21
Records for Fall Term Course, 1991	52	22
Assessment Forms, 1991	52	23
Contracts, 1991-1992	52	24 to 25
Miscellaneous, 1991-1993	52	26 to 27
Exchange Programs, 1968	52	28
Minority Fellows Exchange Program		
1994	52	29

Subseries 8C: Programs, 1968-1999 ... (Continued)

Summer Research Program, 1995	52	30
Summer, 1995	52	31
Visiting Students, 1995	52	32
Princeton Students, 1995	52	33
Financial, 1995	52	34
Summer Program, 1995	52	35
MARC, 1995	52	36
Summer, 1996	53	1
Financial, 1996	53	2
Mellon Summer Fellow, 1996	53	3
Princeton Students, 1996	53	4
Title IX, 1996	53	5
Mid-Career Fellowship, 1993-1999	53	6 to 7
Moscow State Exchange Program, 1994	53	8
National Graduate Fellows, 1985-1986	53	9
National Name Exchange Class of, 1989-1997	53	10 to 20
New York University Exchange Program(Near East Studies), 1982	53	21
New York University Exchange Program, 1983, 1989-1994	53	22 to 29
Pisa Exchange, 1992	53	30 to 31
Rutgers Exchange Program		
Neural and Behavioral Sciences/Psychology-Neuroscience Program, 1990	53	32
General, 1990	53	33
1990-1992	53	34 to 38
1992-1994	54	1 to 4
Summer Language Program		

Subseries 8C: Programs, 1968-1999 ... (Continued)

1985	54	5
1986	54	6
Latin, 1986	54	7
French, 1987	54	8
German, 1987	54	9
Memoranda to Department Heads, 1988	54	10
Check List Fee, 1988	54	11
Latin, 1989	54	12
German, 1989	54	13
French, 1989	54	14
Check List Fee, 1989	54	15
Italian (First Year Given) , 1989	54	16
General Instructions, 1989	54	17
General Instructions, 1990	54	18
Release Forms, 1990	54	19
Tuition and Payments, 1990	54	20
German, 1990	54	21
French, 1990	54	22
Latin, 1990	54	23
1991	54	24 to 25
Release Forms Princeton Theological Seminary, 1991	54	26
Princeton Theological Seminary, 1991	54	27
German, 1991	54	28
French, 1991	54	29
Latin, 1991	54	30

Subseries 8C: Programs, 1968-1999 ... (Continued)

Certification Letters, 1991	54	31
Tuition and Payments, 1991	54	32
Latin, 1992	55	1
German, 1992	55	2
Certification Letters, 1992	55	3
General Information, 1992	55	4
Tuition and Payments, 1992	55	5
French, 1992	55	6
Release Forms, 1992	55	7
Princeton Theological Seminary, 1992	55	8
Certification Letters, 1993	55	9
French, 1993	55	10
German, 1993	55	11
Latin, 1993	55	12
Princeton Theological Seminary, 1993	55	13
1993	55	14
Appointment Forms, 1993	55	15
1994	55	16 to 17
Latin, 1994	55	18
Certification Letters (Latin), 1994	55	19
German, 1994	55	20
Release Forms, 1994	55	21
French, 1994	55	22
Certification Letters (German), 1994	55	23
1995	55	24

Subseries 8C: Programs, 1968-1999 ... (Continued)

Princeton Theological Seminary, 1995	55	25
German, 1995	55	26
French, 1995	55	27
Tuition and Credits, 1995	55	28
Salaries and Appointments, 1995	55	29
Latin, 1995	55	30
Forms, 1997	55	31
Mellon 11, Language Group, 1997	55	32
Evaluation Forms, undated	55	33
Release Forms, undated	55	34
Font Types, undated	55	35
Tokyo Exchange Program, 1986	55	36
University of Pennsylvania Exchange Program, 1985, 1993-1994	55	37 to 38
USSR Graduate Student Exchange Programs, 1989	55	39
Westminster Choir College Exchange Program, 1988 October	55	40

Subseries 8D: Subject Files, 1971-2005 (3.75 linear feet in 3 boxes)**Subseries Description**

The Subject Files subseries contains materials relating to the operation of the Graduate School. The materials include documents relating to bank accounts managed by the Graduate School Office, the training of Assistants in Instructions, copies of the Graduate School's Dean's Report to the President, and correspondence. There also is a collection of surveys that tracked the placement and employment of Ph.D and Masters students upon completion of their degrees. Questionnaires and a report related to a controversy that arose in the late 1970s concerning the foreign language requirement for Ph.D's can also be found in the subject files. Additional correspondence can be found in the David N. Redman, Associate Dean, Reading Files section of the subseries.

Arrangement

Arranged alphabetically by subject or document type and chronologically within subject..

Subseries 8D: Subject Files, 1971-200 ... (Continued)

<u>TITLE</u>	<u>BOX</u>	<u>FOLDER</u>
Administrative Agility Project, 1994	56	1
Appropriations, 1988	56	2
Assistants in Instructions		
Handbook Advisory Committee Meetings, 1989-1990	56	3
Handbook: Project Funding, Contract, etc..., 1989-1990	56	4
Handbook: Appendix Materials, 1989-1990	56	5
Discussion Conference, 1989-1990	56	6
Workshop Evaluations, 1991 September	56	7
Handbook, 1991 September	56	8
Workshop Planning, 1993 September 7-10	56	9
Workshops, 1994 September	56	10
Workshops, 1995 September 5-8	56	11
Arts and Humanities, Presidential Task Force, 1981 June	56	12
Carillon Summer Series, Ninth Annual, 2001 July 1-September 2	56	13
Commencement, 1994	56	14
Committee on International Experience in Undergraduate Education, 1995-1997	56	15
Community College Partnership Program, 1991-1992	56	16
Correspondence, 1989 September-1990	56	17
Correspondence, 1993-1994	56	18
Council of the Princeton University Community, 1979 October-1981 September	56	19
Curricular Changes, 2001 September 17	56	20
Dean's Fund for Scholarly Travel, 1989-1998	56	21 to 24
Dean's Fund for Scholarly Travel General File, 1980-1998	56	25
Dissertation Completion Enrollment, 2005 June	56	26

Subseries 8D: Subject Files, 1971-200 ... (Continued)

Equal Employment Opportunity Committee, 1980-1981	56	27
Financing Graduate Education in the Eighties, 1983 October	56	28
Gang of Eight at Woody Room of Van Pelt Library, 1984 July 10	57	1
Graduate Student Emergency Needs, 1989-1991	57	2 to 3
Graduate Student Interest in Government Service (National Commission on the Public Service Survey), 1988	57	4
Graduate Student Union (GSU), 1990-1991	57	5
GSU Survey, 1988	57	6
Higher Education Amendments of, 1986	57	7
Hooding Ceremony Planning Meeting, 1995, undated	57	8 to 9
Inter-Office Correspondence, 1989-1990	57	10
Language Requirement		
Background Paper, 1980	57	11
Departmental Response, 1980	57	12
Questionnaire, 1976-1977	57	13
Letters to President Shapiro from Graduate School Regarding New Housing Policy, 1991 March	57	14
Linguistics Ph.D Gown-Mr. D. Buchanan, 1977 June	57	15
Masters Employment Survey, 1975-1976	57	16
Masters in Engineering Degree, 1995-1999	57	17
McCullough, Peter E.-Correspondence, 1993-1994 May	57	18
Middle States Association of Schools and Colleges Roster, 1986	57	19
Minority Recruitment Correspondence, 1986-1987	57	20
National Commission on Student Financial Assistance-Dean Ziolkowski's testimony before Subcommittee on Graduate Education, 1983 March 15	57	21
Northeast Association of Graduate Schools		

Subseries 8D: Subject Files, 1971-200 ... (Continued)

1974-1975	57	22
Annual Book Prize in the Humanities, 1981-1987	57	23 to 26
Parvin Fellows, 1991-1992	57	27
Ph.D Employment, 1970-1971	57	28
Ph.D Placement Survey, 1971-1976	57	29 to 32
Placement Survey, 1977-1982	57	33 to 38
Press Releases and Articles, 2000	57	39
Quadrille Ball Scholarship (Germanistic Society of America), 1995	57	40
Redman, Associate Dean David N. Reading File, 1990 January-March	57	41 to 42
Redman, Associate Dean David N. Reading File, 1990 April-1992 June	58	1 to 6
Repair of the High Table, 1991 May	58	7
Reports to President, 1979-1993	58	8 to 21
Report to the Priorities Committee		
1979 November 20	58	22
1980 November 18	58	23
1981 November	58	24
1982 November 18	58	25
1983 November	58	26
1984-1985	58	27
1985-1986	58	28
Response to Academic Calendar Memorandum, 1994	58	29
Seavy, William A. (First Report to Congress of the National Graduate Fellows Program Fellowship Board), 1987	58	30
South Asian Students Association, 1986	58	31
Standing Committee on the Status of Woman, 1989-1990	58	32

Subseries 8D: Subject Files, 1971-200 ... (Continued)

Strange Mail, 1989	58	33
Subcommittee on Student Life and Discipline, 1994-1995	58	34
Three Deans, 1978-1980	58	35
Title IX Reauthorization, 1980	58	36
Trends in Academic Talent Project, 1983	58	37
Travel Support for Graduate Students, 1984	58	38
Ziolkowski, Dean Thomas Articles and Publications, 1982-1992	58	39